



Triangle J Council of Governments

2006-2007 Budget

Triangle J Council of Governments

Research Triangle Park
North Carolina



FY 2006-07 Budget

4307 Emperor Blvd., Suite 110, Durham, N.C. 27703
Post Office Box 12276, Research Triangle Park, N.C. 27709

Triangle J Council of Governments
Mission Statement

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.

Triangle J Council of Governments

FY 2006-07 Budget

The annual operating budget for the Triangle J Council of Governments beginning July 1, 2006 and ending on June 30, 2007 is set forth herein. The enclosed budget for the coming fiscal year is accompanied by supporting materials and documents. The budget message represents the Executive Director's review of major budgetary highlights while the overall budget has been recommended for approval to the Triangle J Board of Delegates by the Council's Budget Committee and its Executive Committee.

Table of Contents

- Cover Pages Including Listing of Officers, Delegates and Staff
- The Budget Message
- Summary of Historical Budget Data
- Graphic Depictions of Budgetary Revenues and Expenditures
- FY 2006-07 Dues Exhibit
- The Organizational Chart
- FY 2006-07 Budget Resolution
- Work Plans and FY 2006-07 Line Item Budget
- FY 2006-07 Indirect Cost Budget
- Assignment of Personnel and Staff

Adoption of the FY 2006-07 Budget for the Triangle J Council of Governments has been accomplished in full compliance with all applicable provisions of the North Carolina Local Government Budget and Fiscal Control Act. Copies of the budget are available for public inspection in the Office of the Executive Director at 4307 Emperor Boulevard, Suite 110, Durham, North Carolina, or by writing to Post Office Box 12276, Research Triangle Park, North Carolina 27709.

TRIANGLE J COUNCIL OF GOVERNMENTS

2005-2006 Officers

Marla Dorrel, Chair
Michael Holden, 1st Vice-Chair
Barry Jacobs, 2nd Vice-Chair
Thomas Crowder, Secretary/Treasurer

DELEGATE

*Mike Cross
Vacant
*Pam Baldwin
*Ellen Reckhow
*Eugene Brown
*Jeffrey Carver
Jerry Mc Lamab
Alex Harding
Herbert Hales, II
Donald Rains
Vic Ogburn
*Chad Adams
Tommy Beal
Cornelia Olive
*Michael Holden
*Sandra McKinney
*Barry Jacobs
Dan Coleman
Ed Harrison
*Frances Dancy
*Tony Gurley
Bryan Gossage
*Marla Dorrel
William Harris
Ronnie Williams
Chet VanFossen
Doug Boyd
Pete Martin
*Thomas Crowder
Jacky Wilson
Steve Barrington
William Connolly
Vacant

JURISDICTION

Chatham County
Goldston
Pittsboro
Durham County
Durham City
Johnston County
Benson
Clayton
Kenly
Princeton
Smithfield
Lee County
Broadway
Sanford
Moore County
Cameron
Orange County
Carrboro
Chapel Hill
Hillsborough
Wake County
Apex
Cary
Fuquay-Varina
Garner
Holly Springs
Knightdale
Morrisville
Raleigh
Rolesville
Wake Forest
Wendell
Zebulon

* Executive Committee



TRIANGLE J COUNCIL OF GOVERNMENTS
Research Triangle Park
North Carolina

Triangle J Staff

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| Mary Jane Chapman | Office Manager | 558-9393 | maryc@tjcog.org |
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Agency/Program

Triangle J Council of Governments
 Triangle Air Quality Partnership
 Area Agency on Aging
 Triangle Area RPO
 Best Workplaces for Commuters
 Clean Cities Coalition
 Clean Water Education Partnership
 Full Circle of Care
 Household Hazardous Waste
 Upper Neuse River Basin Association

Website

www.tjcog.dst.nc.us
 www.triangleair.org
 www.tjaa.org
 www.tarpo.org
 www.triangebwc.org
 www.trianglecleancities.org
 www.nccwep.org
 www.fullcirclecare.org
 www.trianglehww.org
 www.unrba.org





TRIANGLE J COUNCIL OF GOVERNMENTS

World
Class
Region

4307 Emperor Blvd., Suite 110, Durham, NC 27703
PO Box 12276, Research Triangle Park, NC 27709
TEL 919.549.0551 FAX 919.549.9390

April 26, 2006

MEMORANDUM

TO: Triangle J Executive Committee and Board of Delegates

FROM: Dee Freeman, Executive Director

SUBJECT: FY 2006-07 Budget Message

Presented herein for your review, consideration and approval is the budget for the Triangle J Council of Governments for the Fiscal Year beginning on July 1, 2006 and ending June 30, 2007. In accordance with requirements of the North Carolina Local Government Budget and Fiscal Control Act, the budget must be approved on or before July 1st or an interim budget must be enacted until such time as a budget resolution is adopted. The budget hearing for the coming fiscal year has been scheduled for 6:30 PM on Wednesday, May 24, 2006 in the large conference room here at Triangle J, 4307 Emperor Blvd., Suite 110, Durham, North Carolina. Notice of the budget hearing will be published in compliance with statutory requirements, and the budget document will be made available to the public and all news media in accordance with law.

Fiscal Position: The economy appears to have substantially recovered over the last twelve months, however, state government continues to have fiscal challenges. The overall economic indices indicate smoother sailing for state and local government; nonetheless, North Carolina's fiscal issues bear further scrutiny and continued monitoring. With this said, the financial challenge for the new budget year is again formidable and once more focuses principally on finding the fiscal resources needed for the organization's planning function. Within this environment the Budget Committee has met, agreed to a proposed FY 2006-07 Budget, and recommends approval of same as set forth herein.

Overall Budget: The overall FY 2006-07 budget, as initially drafted, stands at \$9,998,965 for an increase of 3.0% above the \$9,701,852 budget adopted a year ago. The current amended FY 2005-06 Budget stands at \$10,466,286 and reflects customary mid-year budgetary housekeeping, along with the recognition of Aging funds not reportable at June 30th of each year. The change in the proposed budget over the current year is attributable primarily to routine increases in Aging funding, the various projects expected for the coming year, and other customary increases in operating expenses.

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Assumptions: To meet Triangle J's fiscal requirements for next year, the budget has been initially drafted with certain basic programmatic assumptions regarding the amount of funds needed to balance revenues with expenditures. The financial challenge for the coming year began with a need that exceeded revenues by over \$165,000 in order to meet the fiscal requirements of the organization for the coming year. By way of a thorough review of Triangle J's programs and projects, along with the good work of staff on firming up project and grant opportunities, a balanced budget has been developed. Inasmuch, to meet budget requirements for FY 2006-07 the budget has been drafted with the following assumptions:

1. **Dues:** No change or increase in dues is included; however, it is again noted that a new fiscal strategy for Triangle J is needed to provide reliable revenue sources for its operations and a truly long-term planning perspective. In fact, Triangle J's officers have taken up the challenge of finding a new fiscal strategy for the organization and will have a report for the Executive Committee and Board of Delegates during the current budget process. Meanwhile, it is noteworthy that dues have not changed since FY 1996 when the dues rate was actually decreased by 20%. Although dues have remained the same for a very long time, it is noted that a certain amount of growth normally occurs in this revenue source each year as the population of individual members increases; hence, dues ordinarily rise proportionately and modestly, and such is the case again this year.
2. **Existing Projects:** There are a number of existing projects and programs that will remain an important part of the work program for FY 2006-07. These include Triangle J's services for Aging (caregiver, ombudsman, senior center, senior employment, etc.), the Triangle Cable Consortium, our Workplace Safety Program (Drug Testing Service), Water Quality Monitoring and Resource Planning activities, the Upper Neuse River Basin Association, the Falls Lake Nutrient Management Study, administration of Foreign Trade Zone #93, and GIS/MIS services. The Triangle's Clean Cities Program and its alternative fuel and congestion mitigation programs have been approved for continued funding and will remain in place, along with the Best Workplaces for Commuters (BWC) program. Other ongoing programs and projects include the Regional Appearance Committee's activities, Homeland Security assistance, Triangle J's leadership assistance to the Triangle Area Mayors and County Commission Chairs, our Regional Managers meetings, and more.
3. **Special Ongoing Projects:** As a special note, the CORE (Center of the Region Enterprise) Program and the Triangle J Air Quality Partnership will continue to be an integral part of Triangle J's planning activities in FY 2006-07. These two significant work plan elements are again included in the budget and remain active programs for Triangle J. Both CORE and the Air Quality Partnership principally focus on transportation, growth and open space issues that involve multiple local government participants; each involving the two area MPO's and other regional partners. The primary funding for these initiatives come from the participating units of government forming the Durham/Wake Work Group that include Durham and Wake Counties, along with the City of Durham, City of Raleigh, Town of Cary and the Town of Morrisville.

4. **Anticipated New Projects:** In keeping with the customary expectation that a certain level of new projects are always in play, the budget is predicated again this year on continuing activities associated with a variety of existing programs already mentioned, along with the ever present unexpected project opportunities that always seem to appear. Triangle J's collaborations with the area's two MPO's and the Triangle Transit Authority (TTA) is especially important this year. One particular initiative that will require Triangle J's assistance to the MPO's is the development of a Regional Transit Plan. This "Regional Transit Infrastructure Vision" (RTIV) is included as a project in the Planning Department for funding in FY 2006-07. Further, the budget also includes a new program funded through the State Energy Office for upgrading and saving energy to improve the efficiency of new manufactured homes. One more program expected to be approved, but has not yet been formalized, is the Waste Reduction Partners (WRP) Program that may be funded by the N.C. Department of Environment and Natural Resources. No monies are budgeted for WRP, but the program looks favorable and may be cause for an early budget amendment as Triangle J moves into the new fiscal year. Also noted is the expectation that Triangle J will continue to keep in focus the possibility of a "Triangle Blue Print Project"; however, no appropriations will be recognized within the budget for this initiative until there is a likely expectation of funding. Lastly, the "Triangle GreenPrint Project" is again included in the budget plan with a simple "place holder" to accommodate any opportunities for new projects that may arise in conjunction with this important and now familiar planning tool.

5. **Transportation Activities:** The Triangle Area Rural Transportation Planning Organization (RPO) remains a recurring part of Triangle J's budget and is included once more for FY 2006-07. Additionally, the "Triangle Seamless Transportation Initiative" will be a carryover as a follow up to the "Triangle Regional Public Transportation Project" (Regional Bus System Study), along with other continued collaborative contractual work with the Triangle Transit Authority. Also, this year Triangle J anticipates continued work on the "Community Transportation Systems Study" for our Triangle area counties. This initiative was undertaken in the current fiscal year in conjunction with the N.C. Department of Transportation, much like the Regional Bus System Study and Plan.

6. **Loss of Programs and Projects:** Funding for Triangle J's Solid Waste/Green Buildings Program and its High Performance Building Standards are once again unavailable and are not budgeted. Notwithstanding the fact that there are no budget appropriations in this regard, please recall that the Planning Department has assimilated the function of the High Performance program into the work of the Clean Cities Program and BWC under the concept of "Clean Air and Sustainable Energy". Likewise, the Title V Senior Employment Program (Aging) remains a contracted service for Triangle J after having seen funding severely reduced last year, and now only Chatham, Lee and Franklin Counties are included as a result of the budget cuts implemented by the federal government. The Z. Smith Reynolds Affordable Housing Initiative has not been forthcoming for the "Livable Centers Project"; therefore, the project is not a part of the budget for next year.

7. **Fee for Service Projects:** Triangle J, from time to time on a fee for service basis, is often called upon for services not necessarily reflected in the budget. Previously, these types of projects have included the Chatham County Compact Communities Project and assistance to Rolesville's with the development of an UDO for the town. There are similar projects that may become a part of the budget next year as circumstances warrant. At present there is a heightened interest in this type of technical assistance from Triangle J – potentially contracts with Pittsboro, Smithfield, Zebulon, and/or others. For purposes of budgeting conservatively, only one project is generically included in the financial plan for next year in order to account for this activity. As actual contracts are approved and executed the budget will be offered for amendment to specify particular undertakings.
8. **Other Special Projects:** In the coming fiscal year additional initiatives may once again include Regional Emergency Preparedness and Homeland Security projects; therefore, a small appropriation is included in the budget for this purpose. The state and federal emphasis on a regional approach to Homeland Security makes it likely that funding for Regional Emergency Preparedness might be forthcoming.
9. **Concerns:** It is anticipated Triangle J's participation in its Blue Cross Blue Shield (BCBS) of North Carolina "Blue Options" program will continue. At the time of the preparation of this budget message BCBS had not yet notified Triangle J regarding expected rate changes for next year. As these budget comments were prepared there was no indication from BCBS of any significant program changes for FY 2006-07; likewise, there has been no word on expected rate increases for next year. Accordingly, as the budget process proceeds amounts are included in the budget at slightly increased levels in an effort to adequately anticipate group hospitalization and health care costs.

Membership: As Triangle J enters the new fiscal year the budget includes dues revenue from all seven counties, along with the municipal members from each county. At the time of preparation of these comments there were no new members anticipated for the coming year, although, there are some towns and villages in Moore County that continue to express interest in membership. Dues for FY 2006-07 will, therefore, include adjustments only for the customary effects of increased population as governed by Triangle J's Bylaws.

Contingency and Fund Balance: Budgeted contingency is approximately \$6,600. Ideally, this amount should be roughly equivalent to 5% of the operational budget of the Council, or a minimum of 2.5%; i.e., @ \$66,000. Meanwhile, fund balance totals are projected to remain unchanged, or about \$523,000. This amount includes approximately \$70,000 in savings from Triangle J's new lease for Yorkshire Place. Triangle J has not yet begun applying these saving to its lease expenses, therefore, these dollars will be tracked and reserved for this purpose. Accordingly, the available fund balance for comparative purposes is effectively @ \$453,000, an amount greater than the forecast of \$435,000 estimated last year. This amount represents a fund balance of @ 17.1% on an operating budget of \$2.65 million, or an increase in fund balance of about 2.6% over last year's estimate (17.1% compared to 14.5%) – much of this increase is attributable to the lower operations budget estimated for the coming year. Efforts will be continued to achieve Triangle J's goal to improve the financial position of the Council by moving to its maximum 20% fund balance set forth in current policy. Meanwhile, the matter of purchasing new computer software for Triangle J's finance department remains the only outstanding anticipated expense that is expected to be funded from fund balance.

State Funding: State DCA (Division of Community Assistance) funds are budgeted the same as the current year in the amount of \$46,500 – down from the original appropriation of \$55,000. Triangle J continues to partner with the N.C. Association of Regional Council Directors and the state's other regional councils to secure added state appropriations for Water Resource Programs. Pursuit of this legislative strategy cannot assure that additional monies will be available to Triangle J in the coming budget year and are not included in the FY 2006-07 Budget. This will be the second year of efforts to gain approval of new funding and it appears that regional councils will have an opportunity to partner in this regard with the N.C. Rural Center by way of its Water 20/30 Initiative. Triangle J will intensify its activities and efforts to secure this funding to provide the long-term planning capacity it would afford for water resources.

Operating Budget: Triangle J's operating budget (the total less pass-through) stands at \$2,653,439 for FY 2006-07. This number is down by 13.1% under the FY 2005-06 operating budget that totals \$3,053,236. The reduced size of the operating budget is a function simply of the completion, reduction, and/or loss of various programs; such as, a variety of planning projects, differing water projects, grants available for alternative fuels, etc.

Free Hours Policy: In the current fiscal year the budget maintained suspension of the Council's "free hours" policy due to the state budget crisis. To date this position has not been problematic; therefore, the status of the free hour's policy will remain unchanged with the beginning of the new fiscal year; i.e., use of free hours is decided on by a case-by-case review. As the economy strengthens and Triangle J's revenue sources become more stable, this issue may be revisited during the year subject to review and approval based on capacity.

Budgeted Positions: Triangle J currently has budget authorization for 25.6 full-time equivalent positions for the organization. Expected staffing levels for FY 2006-07 are anticipated to be unchanged; however, notwithstanding the anticipated staffing level of 25.6 FTE's, the 2005 Board Retreat established a goal of creating a grant writer position at Triangle J, a goal that has been noted by the officers in their fiscal strategy deliberations. The officers have assigned a high priority to this strategic goal and requested its inclusion within Triangle J's fiscal plans. Inasmuch, a new position for a grant writer, whose responsibility will be to find new programs and seek revenue streams to support these new and important programs, is proposed. Funding for the start-up of this position will come from fund balance as an investment in finding new revenue sources for the organization. An appropriation will be designated for one year only and must be sustained thereafter by way of the new revenue streams generated by the grant writers' work. Due to requirements associated with Triangle J's Aging program, statutory restrictions regarding the appropriation of fund balance at July 1 apply, therefore, details for this new position will be finalized and arranged within the first quarter of FY 2006-07. This position will additionally be charged with assisting member local governments with grant opportunities on a fee basis.

Contract Work: Contract work at Triangle J remains a significant role to assure that available grant awards match program-staffing needs; however, efforts are underway to limit this practice due to its counter productive fiscal impact. Triangle J will again attempt to move the Council away from this type of project engagement as a matter of administrative practice.

Wage and Salary Recommendations: In planning for wage and salary increases Triangle J surveys six specific local governments to determine wage and salary recommendations for its budget. These include Apex, Clayton, Carrboro, Chatham County, Durham County, and Wake County. Responses to the survey are incomplete and pending at the time of the preparation of this budget message; however, initial results indicate a range of anticipated average market adjustments amounting up to as much as 3.7%, and merit adjustments averaging 3.25%-4.25%. The Consumer Price Index (CPI) for the period is over 3.7%. In light of the results of the wage and salary survey, and the current CPI, a market adjustment in salary of 3.0% has been included, along with Triangle J's customary merit pay. Merit pay rates will remain the same as found in the current fiscal year and may be awarded from 0% up to 3.25%, dependent upon performance evaluation. Due to the varying anniversary dates when merit pay is awarded throughout the year, the budget again anticipates an average 2% overall cost in appropriations for merit expenses. Accordingly, the budget includes a total 5.0% increase in wage and salary costs. Each 1% of Triangle J's payroll still amounts to about \$12,000; of this amount local dollars account for 50% of this sum (@ \$6,000) with the remaining dollars attributable to outside funding sources, mostly grants. Triangle J's total payroll for FY 2006-07 will be \$1.35 million.

Organizational Changes: There is only one organizational change anticipated in the upcoming budget. The Triangle J Classification and Pay Plan, the Organizational Chart, and other appropriate documents are recommended to be updated to reflect the following change: *Aging Department – Revise and update the “Lead Ombudsman” position from Grade 18 to Grade 20.* This change is recommended in order to better reflect the duties and responsibilities of this position as requested by the Aging Director. Salary adjustments anticipated by way of this revision will be minor; therefore, the budget impact from this change is minimal and applies simply to the expanded salary range.

401(k) Supplemental Retirement Plan: The budget for next year maintains Triangle J's Supplemental Retirement Plan benefit; therefore, the budget includes appropriations for 401(k) contributions at 5% of salary in FY 2006-07.

Fee Schedules: Fee schedules are continually being adjusted administratively to reflect accurate costs to TJCOG. Triangle J charges discounted fees to member local governments, a full fee to non-member governmental entities, and a premium fee to non-governmental entities

Future Fiscal Strategies: As mentioned earlier in this budget message, special note is made of the fact that the officers of Triangle J have taken up the challenge of addressing the issue of fiscal strategies and financial stability for the Council. Revenue trends, as usual, indicate an imperative for reliable revenue sources that must be secured to support services in demand from the Council. At the time of the preparation of the budget and this budget message, the officers were, in fact, continuing their deliberations on this important topic. The officers plan on making recommendations to the Executive Committee and the Board of Delegates in conjunction with the presentation of the proposed FY 2006-07 Budget.

Conclusions and Commentary

Budget preparation for Triangle J remains a challenging exercise although favorable economic indications show that the Triangle is in a steady recovery. The fiscal crisis of state governments appears to be abating, however, dependent upon decisions by the legislature on the continuation of certain tax resources, the state may again face a structural budget gap in FY 2006-07. As we have learned from the previous five or six years now, the state's fiscal position impedes the ability of local governments to fully recover from recession and leaves regional councils in the very challenging position of coping with its own fiscal needs. Although there continue to be many unknowns for both our member local governments and Triangle J, the budget will be balanced on July 1st and the organization will be positioned to address the programs and services offered by Triangle J within the financial limitations of the Council.

While the budget again assesses Triangle J's fiscal picture realistically, the proposed budget presented herein is provided with a favorable recommendation from the Budget Committee for approval. Please remember that the budget is subject to modification and revision based on the work of the Budget Committee, Executive Committee, and the full Board of Delegates. Meanwhile, please accept this budget message and the accompanying documents for your use as we move forward with the budget process. I trust you will find this information interesting and beneficial; otherwise, let me know if you have any questions. I look forward to meeting with the board and attending to yet another budget for Triangle J.

I am pleased to be in a position to present this budget and trust that you will find same acceptable. Appreciation is expressed to the members of the Budget Committee that have worked on this plan, along with a special expression of gratitude to the Assistant Executive Director and Finance Director Angela Lewis, the Budget/Finance Administrator Benny Keith, Office Manager Mary Jane Chapman, our Receptionist Audrey Thorngren, and all other contributing staff members for their work on the budget. Please feel free to contact the executive director if you have any questions.

DAF/

cc: Angela Lewis, Assistant Executive Director and Finance Director



TRIANGLE J COUNCIL OF GOVERNMENTS HISTORICAL BUDGET DATA

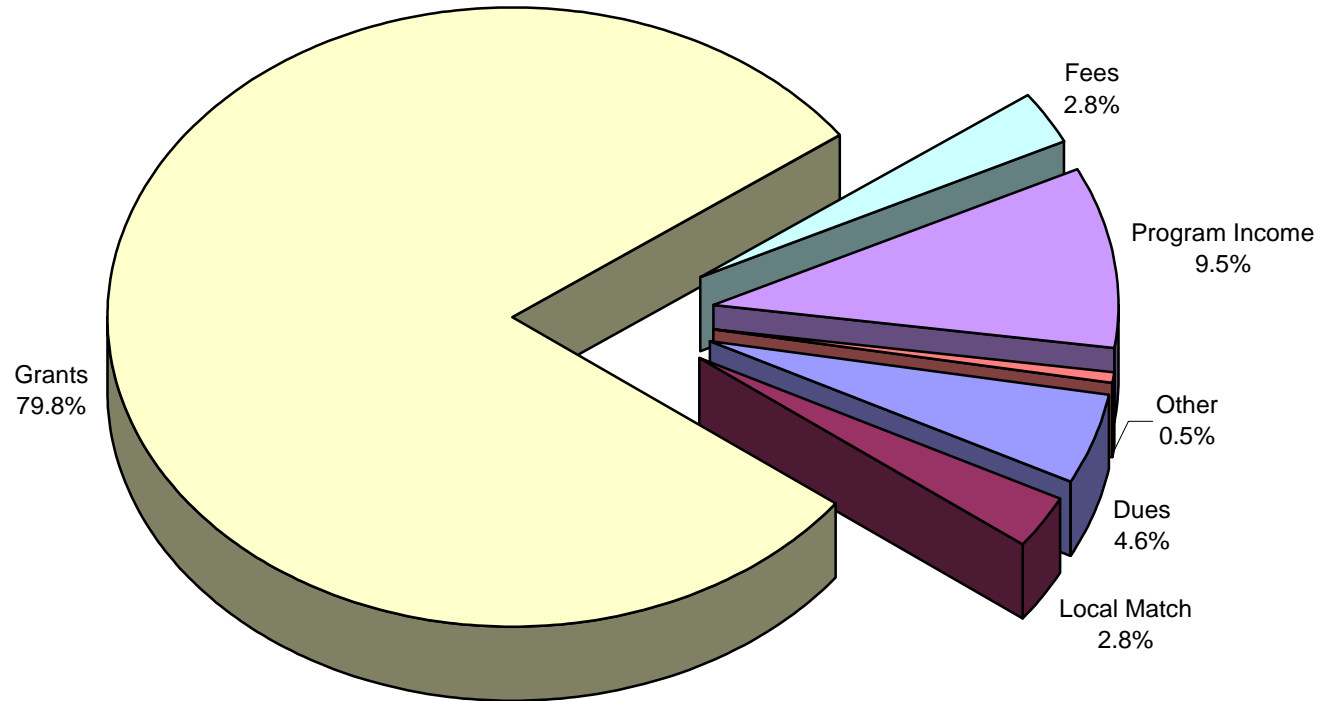
| | 2001-2002 Actual | 2002-2003 Actual | 2003-2004 Actual | 2004-2005 Actual | Current Fiscal Year 2005-2006* Amended Budget | Executive Director's 2006-2007 Recommended Budget |
|-------------------|---------------------|---------------------|---------------------|---------------------|--|--|
| Revenues | 8,591,230 | 9,224,367 | 9,619,743 | 9,404,932 | 10,466,286 | 9,998,965 |
| Less Expenditures | (8,581,491) | (9,220,096) | (9,547,882) | (9,380,137) | (10,466,286) | (9,998,965) |
| Balance | 9,739 | 4,271 | 71,861 | 24,795 | - | - |
| Fund Balance | 421,755 | 426,026 | 497,887 | 522,682 | 522,682 | 522,682 |
| Positions | 26 | 24 | 25.5 | 24.5 | 24.6 | 25.6 |

* Projected

The current fiscal year reflects the amended budget as approved February 22, 2006, and the anticipated fund balance at year end.

TRIANGLE J COUNCIL OF GOVERNMENTS FY 2006-2007 PROPOSED FUND SOURCES

Total Budget \$9,998,965



**TRIANGLE J COUNCIL OF GOVERNMENTS
FY 2006-2007 EXPENDITURES BY TASK FORCE**

Total Budget \$9,998,965

Cost Effective Public Service:

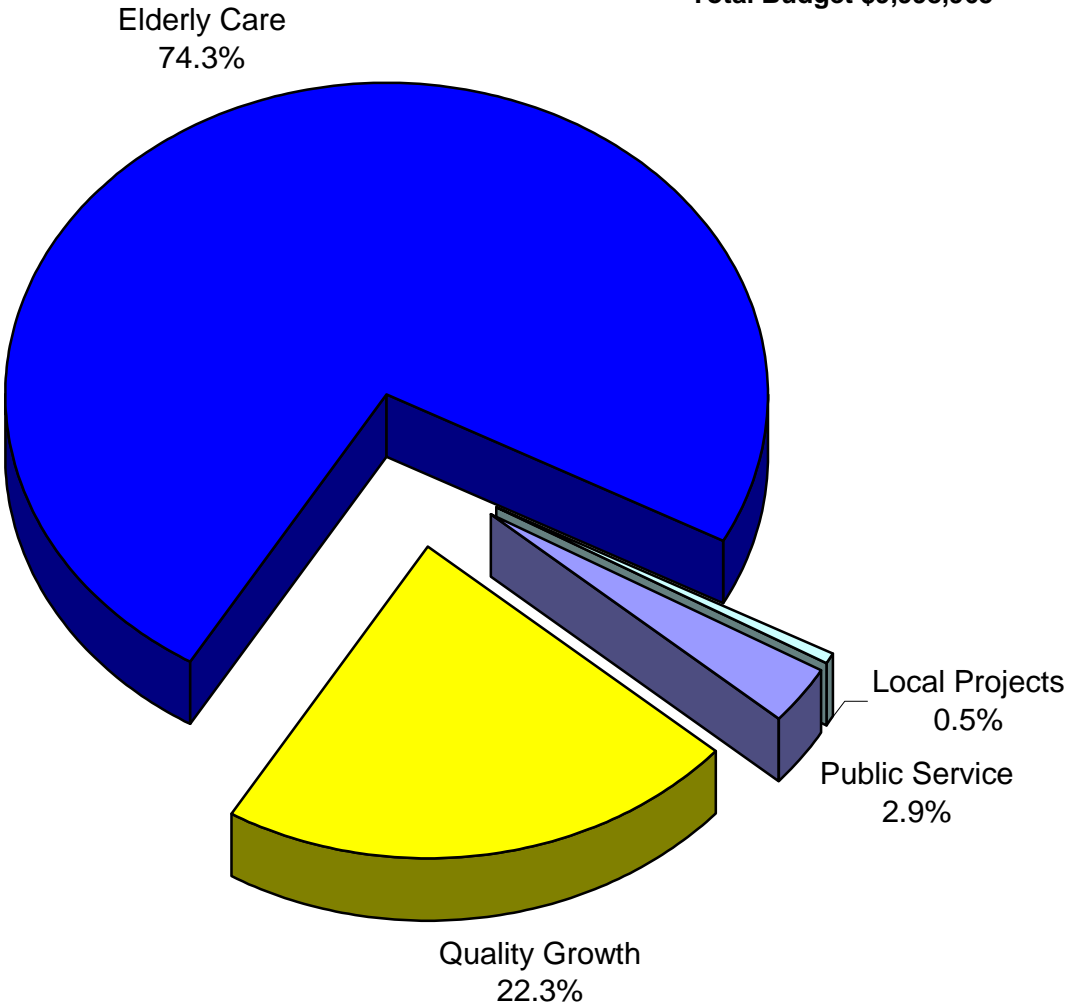
- Foreign Trade Zone
- Cable Television
- Member Services /Advocacy
- Safety Services
- Regional Appearance
- Homeland Security
- Etc.

Quality Growth:

- GIS
- Water Resources
- UNRBA
- Regional Development
- Regional Data Center
- Water Quality Monitoring
- CWEP
- CleanCities
- CORE II
- Air Quality
- Jordan Lake Management
- Household Hazards Waste
- Best Workplaces
- RPO Planning
- Air Awareness
- Upgrade & Save
- Regional Transit Infrastructure
- Etc.

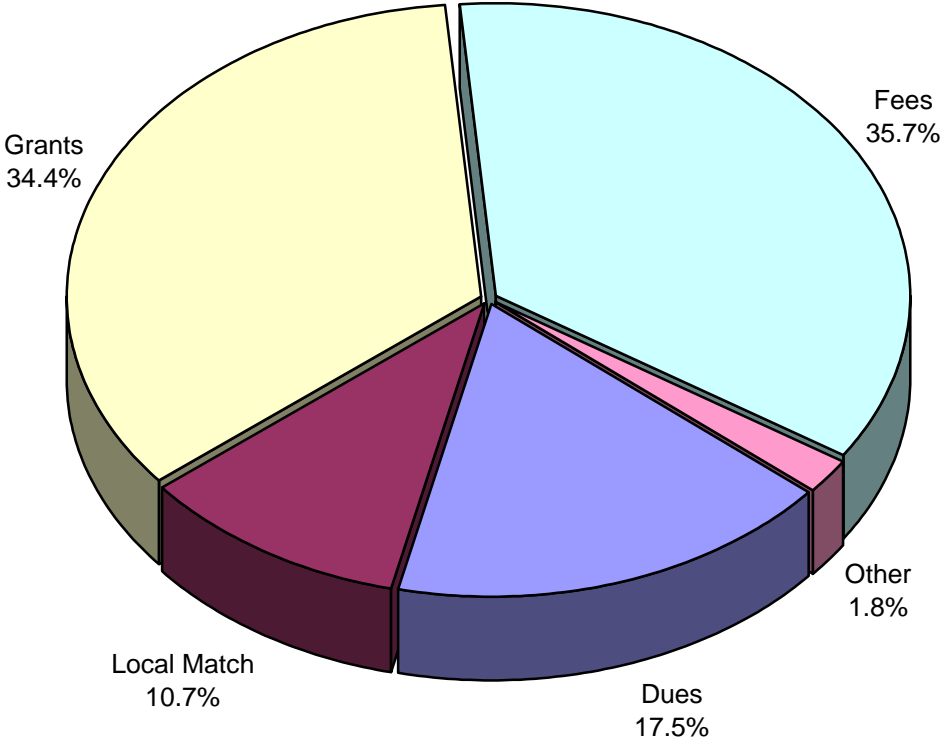
Elderly Care:

- Aging Planning
- Ombudsman
- Caregiver
- Elder Abuse
- Senior Employment Program
- Etc.



**TRIANGLE J COUNCIL OF GOVERNMENTS
FY 2006-2007 PROPOSED FUND SOURCES
(ABSENTING PASS-THRU DOLLARS)**

Total Budget w/o Pass-Thru \$2,653,439



**DUES FOR FY 2007
ELIMINATE DOUBLE COUNTING @ \$.39 PER CAPITA
TJCOG CURRENT MEMBERSHIP**

| MEMBER GOVERNMENT | POPULATION 1-Jul-04 STATE ESTIMATE | PROPOSED FY 2007 DUES |
|----------------------|--|--------------------------|
| CHATHAM CO. | 44,512 | \$17,360 |
| GOLDSTON | 339 | \$132 |
| PITTSBORO | 2,376 | \$927 |
| SILER CITY | 7,773 | \$0 |
| DURHAM CO. | 34,142 | \$13,315 |
| DURHAM | 204,723 | \$59,945 |
| JOHNSTON CO. | 100,346 | \$39,135 |
| BENSON | 3,320 | \$1,295 |
| CLAYTON | 10,879 | \$4,243 |
| FOUR OAKS | 1,760 | \$0 |
| KENLY | 1,613 | \$629 |
| MICRO | 498 | \$0 |
| PINE LEVEL | 1,710 | \$0 |
| PRINCETON | 1,178 | \$459 |
| SELMA | 6,685 | \$0 |
| SMITHFIELD | 11,893 | \$4,638 |
| WILSON'S MILLS | 1,509 | \$0 |
| LEE CO. | 25,298 | \$9,866 |
| BROADWAY | 1,016 | \$396 |
| SANFORD | 23,832 | \$9,294 |
| ORANGE CO. | 48,203 | \$18,799 |
| CARRBORO | 17,648 | \$6,883 |
| CHAPEL HILL | 49,443 | \$19,283 |
| HILLSBOROUGH | 5,671 | \$2,212 |
| WAKE CO. | 172,016 | \$67,086 |
| APEX | 25,951 | \$10,121 |
| CARY | 109,985 | \$40,997 |
| FUQUAY-VARINA | 10,300 | \$4,017 |
| GARNER | 21,106 | \$8,231 |
| HOLLY SPRINGS | 13,362 | \$5,211 |
| KNIGHTDALE | 6,660 | \$2,597 |
| MORRISVILLE | 12,126 | \$4,729 |
| RALEIGH | 324,781 | \$83,956 |
| ROLESVILLE | 1,036 | \$404 |
| WAKE FOREST | 17,158 | \$6,692 |
| WENDELL | 4,769 | \$1,860 |
| ZEBULON | 4,458 | \$1,739 |
| MOORE CO. | 43,662 | \$17,028 |
| ABERDEEN | 4,060 | |
| CAMERON | 288 | \$112 |
| CARTHAGE | 2,169 | |
| FOXFIRE VILLAGE | 501 | |
| PINE BLUFF | 1,178 | |
| PINEHURST | 10,694 | |
| ROBBINS | 1,246 | |
| SOUTHERN PINES | 11,573 | |
| TAYLORTOWN | 919 | |
| VASS | 775 | |
| WHISPERING PINES | 2,277 | |
| DUES TOTAL | 1,409,417 | \$463,592 |
| MATCH TOTAL | | \$280,276 |
| TOTAL INCOME | | \$743,868 |

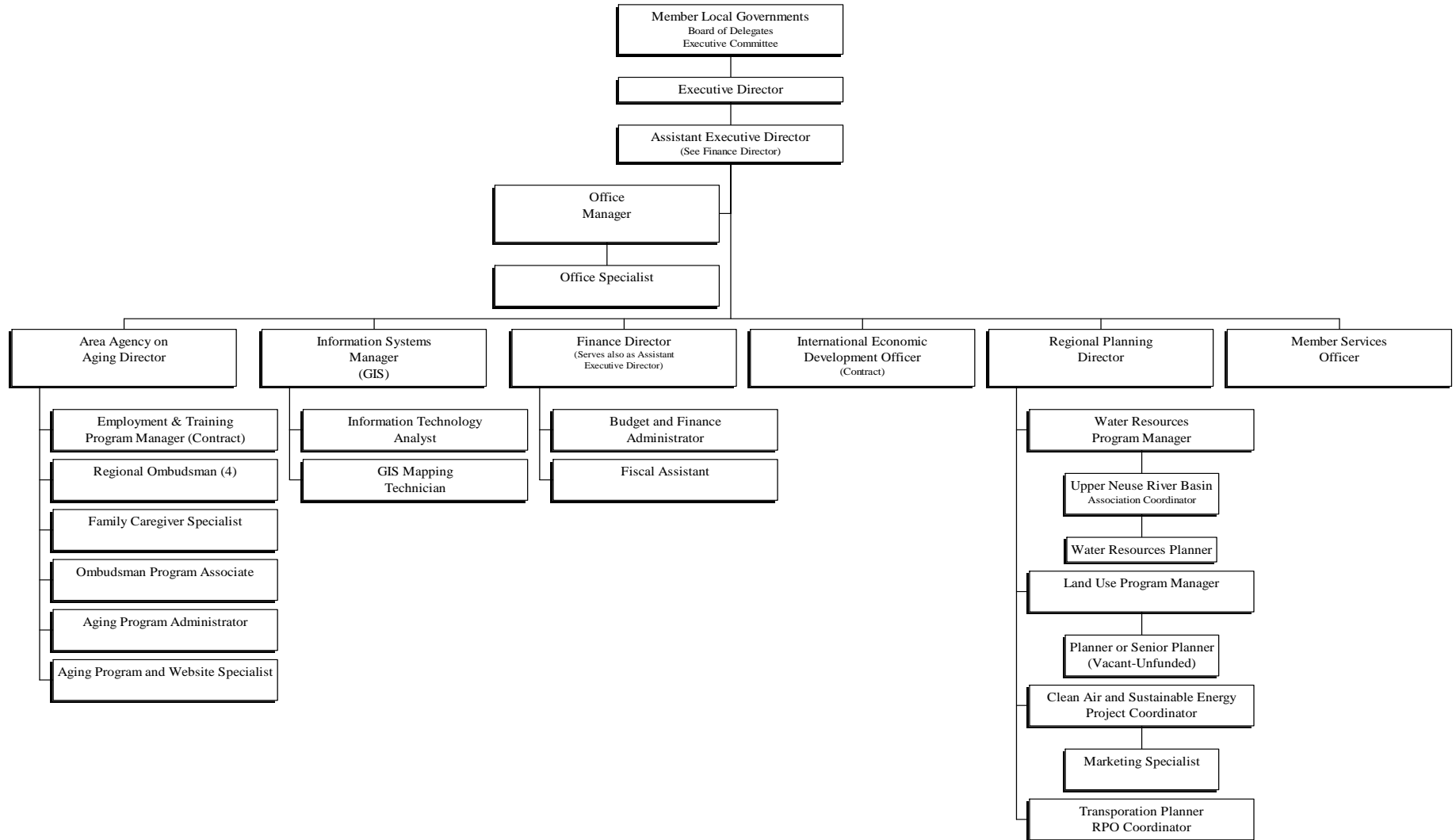
FY2006 DUES: Incorporated municipalities @ \$.39 per capita for first 100000 population; \$0.20 over 100000.

County dues @ \$.39 per capita exempts 100% of incorporated population.

BEGINNING IN FY97, FEDERAL & STATE MATCH REQUIREMENTS ARE EXCLUDED FROM DUES AND BILLED SEPARATELY.



Triangle J Council of Governments Organizational Chart



Some services are provided by contractual arrangements as noted. Certain special services are also provided by contractual arrangements and may not be shown; such as: Homeland Security and Special Transportation Projects.

~ Fiscal Year 2006-07 ~



Triangle J Council of Governments

Budget Resolution Fiscal Year 2006-2007

BE IT RESOLVED by the Triangle J Council of Governments, Research Triangle Park, North Carolina:

SECTION 1. The following amounts are hereby appropriated by projects for the operation of said council of governments for the fiscal year beginning July 1, 2006 and ending June 30, 2007:

Expenditure by Projects:

Task Force 1 – Cost Effective Public Service

| | | |
|---------------------------|-----------------|------------------|
| Foreign Trade Zone | \$29,907 | |
| Cable Television | \$127,738 | |
| Member Services/Advocacy | \$40,417 | |
| Safety Services | \$69,917 | |
| Regional Appearance | \$16,719 | |
| Homeland Security | <u>\$10,000</u> | |
| Total Task Force 1 | | \$294,698 |

Task Force II – Quality Growth

| | | |
|-------------------------------------|-----------------|--------------------|
| Growth Analysis/GIS Info Systems | \$201,610 | |
| Water Resources | \$198,583 | |
| Upper Neuse River Basin Association | \$159,035 | |
| Regional Development | \$117,136 | |
| Regional Data Center | \$29,688 | |
| Water Quality Monitoring | \$237,000 | |
| Clean Water Education Partnership | \$200,000 | |
| Air Quality/Clean Cities | \$136,572 | |
| Core II | \$35,000 | |
| MPO Air Quality | \$49,889 | |
| Jordan Lake Management Study | \$24,044 | |
| Household Hazardous Waste | \$22,000 | |
| Best Workplaces | \$100,000 | |
| RPO Planning | \$126,987 | |
| Air Awareness | \$460,998 | |
| Upgrade & Save | \$70,000 | |
| Regional Transit Infrastructure | <u>\$61,919</u> | |
| Total Task Force II | | \$2,230,460 |

Task Force III – Elderly Care

| | | |
|-----------------------------------|------------------|--------------------|
| Aging Planning and Administration | \$455,771 | |
| Aging Ombudsman | \$315,501 | |
| Caregiver | \$432,394 | |
| Elder Abuse | \$19,732 | |
| Home Com Care Block Grant | \$6,051,162 | |
| Senior Citizens Employment | <u>\$152,620</u> | |
| Total Task Force III | | \$7,427,180 |

| | | |
|------------------------------------|----------------|------------------------|
| Local Projects/Pay Plan Adjustment | \$40,000 | |
| Contingency | <u>\$6,627</u> | |
| Total Local Projects | | <u>\$46,627</u> |

Total Expenses **\$9,998,965**



SECTION 2: It is Estimated that the following revenues will be available for the fiscal year beginning July 1, 2006, and ending June 30, 2007:

Revenues:

| | |
|------------------------------|----------------|
| General | |
| Federal | \$708,554 |
| Federal/State Pass Thru | \$6,341,162 |
| State | \$927,151 |
| Local Appropriations | \$743,868 |
| Special Local Appropriations | \$283,000 |
| Program Income | \$946,330 |
| Other/Fees, Interest, ETC. | \$40,000 |
| In-Kind Contributions | <u>\$8,900</u> |

Total Revenues

\$9,998,965

SECTION 3: The Finance Officer is hereby authorized to transfer appropriations within any of the above funds subject the following limitations:

- A. The officer may not exceed any appropriation line item for salaries and any salary change must be in conformance with the approved Council of Governments Personnel Policy.
- B. The officer may transfer amounts between non-salary objects of expenditure within a project without limitations and without a report being requested, so long as total project cost is not changed.
- C. The officer may not transfer any amounts between funds nor from any contingency appropriations within any funds without council authorization.

SECTION 4. Copies of this budget resolution shall be furnished to the finance officer and the council accountants for direction in the carrying out of their duties and to the North Carolina Local Government Commission.

Adopted and Approved this the 24th day of May 2006.

Marla Dorrel, Chairwoman
Triangle J Council of Governments

Attest:

Dee Freeman, Executive Director
Triangle J Council of Governments

Triangle J Council of Governments

Research Triangle Park
North Carolina



FY 2006-2007 Line Item Budget

4307 Emperor Blvd., Suite 110, Durham, N.C. 27703
Post Office Box 12276, Research Triangle Park, N.C. 27709

Triangle J Council of Governments
Mission Statement

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.



Foreign Trade Zone/Internationalization

2006-2007 Work Plan

OBJECTIVE: To promote the internationalization of the Region's economy via Foreign Trade Zone #93. Fulfill contractual responsibilities for the Region's Zone and Subzones. Increase the profitability of importers, exporters and manufacturers by cost savings achieved using the Foreign Trade Zone programs. Serve on related boards 7 organizations that promote international trade, e.g. the World Trade Center North Carolina and the NC District Export Council (DEC).

WORK PLAN:

- A. Serve as the grantee for Foreign Trade Zones # 93, meet all contractual responsibilities for Zone #93 and Subzones; market the general purpose zone and develop new subzones as needed, provide training and make public presentations.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Re-appointed by the US Department of Commerce as a member of the NC District Export Council and re-elected as the vice chairman.
- Continued service on the Board of Directors of Duke University's Center for International Business Education Research (CIBER).
- Worked on, and submitted two new Subzone applications; one for Revlon in Oxford, NC and another for Merck in Treyburn Industrial Park.

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|----------------------------------|----------------------------------|
| | <i>Foreign Trade Zone</i> | <i>Foreign Trade Zone</i> |
| PROJECT EXPENSES | \$29,649 | \$29,907 |
| Salary | \$6,484 | \$6,828 |
| Fringe | \$2,075 | \$2,287 |
| Travel | \$1,000 | \$500 |
| Printing | | |
| Other | \$15,000 | \$15,000 |
| Indirect Cost | \$5,090 | \$5,292 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$29,649 | \$29,907 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|----------------------------------|----------------------------------|
| | <i>Foreign Trade Zone</i> | <i>Foreign Trade Zone</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$29,649 | \$29,907 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$29,649 | \$29,907 |
| Staff | 0.10 | 0.10 |
| | Keith.1 | Keith.1 |

Cable TV Services

2006-2007 Work Plan

OBJECTIVE: To provide cost-effective technical, legal and administrative cable television and telecommunications expertise to local governments. This is a fee-for-service program funded by the local governments involved.

WORK PLAN:

- A. Continue exploring the possibility of providing franchise renewal services and other cable-related services to local governments whose franchises are expired or nearing expiration.
- B. Assist consortium members in opposing any state or federal legislation that would eliminate local government cable franchising authority and local government control over rights-of-way.
- C. Review the formation of a new publicly-held company by Time Warner, commensurate with the acquisition of Adelphia Cable, and assist member local governments transfer the franchise granted to TWC to the new entity. Under the law, the new entity could argue it is not responsible for the liabilities of the former company. Members must prepare transfer resolutions which resolve any existing franchise breaches and ensure the new company continues to honor all franchise obligations.
- D. File petitions for Recertification with the FCC to restore local regulatory control over Time Warner's basic cable rates, upgrade fees, and equipment and installation charges for those communities where the satellite subscriber penetration rate is below 15% of the households in the franchise area.
- E. Continue providing technical assistance to members of the cable consortium. This includes completing franchise transfers; conducting rate reviews where regulation remains in effect; monitoring the cable operator's compliance with the franchise; enforcing customer service rules; and other consulting services requested by the local governments, including the development of local wireless broadband systems.
- F. Continue expansion of the cable consortium, seeking new members from within region J.
- G. Continue to work toward the development of region-wide public access television.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Reviewed cable operator's annual rate filings for consortium members. Determined a cable operator may have improperly calculated its upgrade fee. Attended more than ten local government public hearings regarding these rate orders.
- Filed Oppositions to Time Warner Cable's appeal of 16 rate orders. Filed various replies and motions for leave to respond to TWC's further opposition to these local rate orders.
- Filed individual "Applications for Review" for more than 25 communities requesting the full Commission reverse a FCC Media Bureau decision which improperly revoked each local government's rate regulatory authority. Filed similar responses to TWC's opposition to these applications for review.
- Held ex parte discussions with the FCC regarding the prohibited practices of cable operators related to upgrade fee calculations and unsupported petitions for special relief (effective competition).
- Provided periodic updates with respect to regulatory activities and technological advancements in the cable industry.
- Provided periodic updates related to municipal ownership of cable television systems.
- Completed franchise renewal services for the Town of Broadway.

- Completed audits of the franchise fees paid during 2003 and 2004 on behalf of nine consortium members. The audit firm found underpayments ranging from approximately \$4,400 to \$124,500.
- On behalf of six consortium members, requested cost proposals for franchise fee audits.
- Educated members on proposed federal cable law to deregulate local government cable franchising.
- In fall 2005, assisted members to oppose a last-minute technical amendment to North Carolina law that would have eliminated obligation of local telephone companies to obtain a local cable franchise prior to offering cable service. Drafted “invite” letters for members to send to telephone company representatives encouraging their provisioning of competitive cable service in their local communities, in response to Bell South testimony to the General Assembly’s Revenue Laws Study Committee that local governments are barriers to entry.
- Assisted numerous consortium members enforce local cable franchise customer service obligations. Resolved various cable consumer complaints.

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--------------------------------|--------------------------------|
| | <i>Cable Television</i> | <i>Cable Television</i> |
| PROJECT EXPENSES | \$151,863 | \$127,738 |
| Salary | \$14,911 | \$10,539 |
| Fringe | \$4,772 | \$3,531 |
| Travel | \$500 | \$1,000 |
| Printing | \$500 | \$500 |
| Other | \$119,475 | \$104,000 |
| Indirect Cost | \$11,705 | \$8,168 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$151,863 | \$127,738 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--------------------------------|--------------------------------|
| | <i>Cable Television</i> | <i>Cable Television</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$151,863 | \$127,738 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$151,863 | \$127,738 |
| Staff | 0.20 | 0.20 |
| | Boyette.2 | Boyette.2 |

Member Services/Advocacy

2006-2007 Work Plan

OBJECTIVE: To offer programs and services that enhance the value of COG membership for local governments. To encourage non-member local governments to consider membership in the COG. To inform member governments about federal and state legislative initiatives. To communicate to state and federal legislators and other officials the impact of proposed legislation on local governments.

WORK PLAN:

- A. Continue to provide secretarial support to the TJCOG Board of Delegates and Executive Committee.
- B. Continue the clearinghouse function, distributing notice to local governments of relevant activities and answering pertinent comments and questions from elected officials and the public at large.
- C. Continue the COG's communications function, including publication of the annual report, orientation handbook, regional directory, newsletters and other materials.
- D. Continue assisting with activities of TJCOG's Marketing and Communications Committee, now a staff level committee.
- E. Continue to develop and maintain good relationships with the staff and elected officials of member and non-member governments. This would include periodic contacts with local government staff and attendance at board meetings.
- F. Meet with non-member local governments to encourage membership in the COG.
- G. Continue to investigate the concept of personnel assistance to the smaller governmental units.
- H. Work with local governments to establish a regional legislative agenda for the current session. Track the progress of these priorities through the legislature.
- I. Monitor activities of the General Assembly regarding bills of local interest.
- J. Make recommendations to the North Carolina Joint Regional Forum, North Carolina League of Municipalities and North Carolina Association of County Commissioners to assist in the development of the legislative goals and priorities.
- K. Continue hosting meetings of the Mayor's of Raleigh, Durham, Cary and Chapel Hill. Continue hosting meetings of the Commission Chairs of Durham, Orange and Wake counties. Continue hosting joint meetings of these two groups.
- L. Provide other assistance and services as requested by local governments.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Wrote and distributed COG CONNECTION, Triangle J's periodic newsletter. Produced and distributed the 2004-2005 Annual Report.
- Completed scanning Triangle J's Board of Delegates and Executive Committee meeting minutes from the 1950s to present. Sent copies to the State's Division of Historical Resources for microfiching. Created a library of notebooks to preserve the minutes of these meetings.
- Continued hosting quarterly regional manager's luncheons.
- Continued provision of secretarial support to the TJCOG Board of Delegates and Executive Committee.
- Attended meetings of local governing bodies.
- Organized an orientation session for new TJCOG delegates and alternate delegates.

- Talked with managers/clerks of several non-member jurisdictions regarding membership in Triangle J.
- Updated the regional legislative agenda to reflect current issues. Distributed regional legislative agendas to members of the local legislative delegation.
- Monitored progress of bills of local interest as they were introduced and worked their way through the legislative process; updated the Board of Delegates on bills of local interest.
- Sent “legislative alerts” to members of the TJCOG Executive Committee. These alerts provide early notice of unfolding legislative action on regional and local government issues.
- Attended legislative reception hosted by the NC Regional Councils Executive Director’s Association.
- Maintained a major portion of the Triangle J Regional Legislative Agenda in the goals and policies of the NC Joint Regional Forum, NC League of Municipalities and NC Association of County Commissioners. A number of these legislative goals met with success in the 2005 Session of the NC General Assembly.
- Participated in monthly luncheons of both the Orange County and Wake County managers.
- Attended meeting of the Moore County managers.
- Continued staffing assistance to meetings of the Triangle Area Mayors and the Triangle Area County Commission chairs, including joint meetings of the two groups.

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|--|
| | <i>Member Services</i> | <i>Member Services/Advocacy</i> |
| PROJECT EXPENSES | \$27,329 | \$40,417 |
| Salary | \$12,389 | \$18,444 |
| Fringe | \$3,964 | \$6,179 |
| Travel | \$250 | \$500 |
| Printing | | |
| Other | \$1,000 | \$1,000 |
| Indirect Cost | \$9,725 | \$14,294 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$27,329 | \$40,417 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|--|
| | <i>Member Services</i> | <i>Member Services/Advocacy</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | \$39,417 |
| Special Local | | |
| Program Income | \$10,000 | \$1,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$10,000 | \$40,417 |
| Staff | 0.25 | 0.35 |
| | Boyette.25 | Boyette.35 |

Advocacy
2006-2007 Work Plan

See Previous Page

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|------------------------|------------------------|
| | <i>Advocacy</i> | <i>Advocacy</i> |
| PROJECT EXPENSES | \$10,932 | \$0 |
| Salary | \$4,956 | \$0 |
| Fringe | \$1,586 | \$0 |
| Travel | \$500 | \$0 |
| Printing | | |
| Other | | |
| Indirect Cost | \$3,890 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$10,932 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|------------------------|------------------------|
| | <i>Advocacy</i> | <i>Advocacy</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$10,932 | \$0 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$10,932 | \$0 |

Staff 0.10

Boyette.1

Safety Services

2006-2007 Work Plan

OBJECTIVE: To provide a comprehensive drug and alcohol testing program that meets federal requirements. To continue the provision of administrative liaison activities and cooperative contracting power to member governments. To develop other safety programs as requested by member governments.

WORK PLAN:

- A. Continue to provide administrative and technical expertise to local governments participating in the drug and alcohol testing program. This includes monitoring federal regulations, conducting random selections, reporting of results, record keeping, quarterly billing, database maintenance, breath alcohol testing services, and policy and procedure development. This service meets the requirements of the US Department of Transportation's Federal Motor Carrier Safety Administration and Federal Transit Administration. This is a fee-for-service program funded by the local governments, transit authorities and other organizations involved.
- B. Continue to increase membership in the drug and alcohol testing consortium.
- C. Continue to provide training and educational seminars for local government staff. This training would be in the drug and alcohol testing areas as well as other safety related areas and is a fee-for-service program.
- D. Develop/research safety programs as requested by member governments.
- E. Update program guidelines handbook for program members.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- In compliance with the Identity Theft Protection Act, discontinued the use of social security numbers as the identification numbers for employees subject to testing. Developed a new system to give each donor a unique identification number.
- Added Orange County Rescue Squad as a member of the drug and alcohol testing consortium.
- Provided technical and administrative assistance related to the drug and alcohol testing program to fourteen local governments, Orange County Rescue Squad and the Triangle Transit Authority.
- Administered the random drug and alcohol testing program according to US DOT FMCSA and FTA regulations. Administered "look-alike" program for consortium members choosing to test employees in non-regulated safety-sensitive positions.
- During calendar year 2005, conducted or coordinated more than 80 breath alcohol tests and 850 drug tests for consortium members.
- Provided required training sessions teaching supervisors of covered employees to recognize the signs and symptoms of alcohol abuse and controlled substance use.
- Hosted quarterly meetings of consortium members.
- Provided graphs and charts showing trends in random testing procedures for each of the participating organizations.
- Coordinated specimen collector training for individuals needing to become certified to perform urine collections for drug screens.
- Met with staff from one local government interested in joining the drug testing program.

Task Force I - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Safety Services</i> | <i>Safety Services</i> |
| PROJECT EXPENSES | \$75,952 | \$69,917 |
| Salary | \$21,355 | \$18,444 |
| Fringe | \$6,834 | \$6,179 |
| Travel | \$1,000 | \$1,000 |
| Printing | | |
| Other | \$30,000 | \$30,000 |
| Indirect Cost | \$16,764 | \$14,294 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$75,952 | \$69,917 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>Safety Services</i> | <i>Safety Services</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$75,952 | \$69,917 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$75,952 | \$69,917 |
| Staff | 0.35 | 0.35 |
| | Boyette.35 | Boyette.35 |

Regional Appearance

2006-2007 Work Plan

OBJECTIVE: To heighten awareness of the economic, environmental and quality of life benefits generated by good community appearance planning.

WORK PLAN:

- A. Continue to build membership and broaden participation in the Triangle J Regional Appearance Committee. The committee's goal is to have involvement from all seven counties in the region.
- B. Continue distribution of free trees to local governments and community groups for planting on public property. The Committee generally receives several hundred free trees for use in this project.
- C. Plan and encourage recognition of a regional urban forestry day in the fall of each year.
- D. Develop the TREEmendous Trees Program as an expansion of the Capital Trees Program. The goal is to expand the program to at least one other county in region J per year and continue expansion as communities express interest.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Distributed 500 tree seedlings left from a National Tree Trust grant and a donation from the NC Cooperative Extension Service. Seedlings were distributed free of charge to local governments, non-profits, schools and community groups for planting on public property. Received additional seedlings from the NC Cooperative Extension Service in April. These seedlings will be potted and donated during the upcoming fiscal year.
- Transferred the Capital Trees Program from Wake County to become a part of the Triangle J Regional Appearance Committee. This transfer occurred at the request of Wake County's Solid Waste Management Department.
- Hosted CSI: Community Appearance, an event that opened with a legislative reception followed by a one-day workshop to discuss and identify solutions to community appearance "crimes", including litter, graffiti, destroyed trees, and huge prolific billboards. More than 150 neighborhood leaders, state and local elected officials, law enforcement personnel, community service workers, waste management professionals and others participated in these events.
- Applied for an Urban and Community Forestry Program grant to develop the TREEmendous Trees Program. This grant would support the expansion of the Capital Trees Program to other interested counties in the region.

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------------------|-----------------------------------|
| | <i>Regional Appearance</i> | <i>Regional Appearance</i> |
| PROJECT EXPENSES | \$16,032 | \$16,719 |
| Salary | \$4,956 | \$5,270 |
| Fringe | \$1,586 | \$1,765 |
| Travel | \$500 | \$500 |
| Printing | \$100 | \$100 |
| Other | \$5,000 | \$5,000 |
| Indirect Cost | \$3,890 | \$4,084 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$16,032 | \$16,719 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------------------|-----------------------------------|
| | <i>Regional Appearance</i> | <i>Regional Appearance</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$11,032 | \$11,719 |
| Special Local | | |
| Program Income | \$5,000 | \$5,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$16,032 | \$16,719 |
| Staff | 0.10 | 0.10 |
| | Boyette.1 | Boyette.1 |

Homeland Security Program

2006-2007 Work Plan

Triangle J continues to serve as the umbrella for the development and submittal of regional Homeland Security Grants for the Triangle. You will recall that in September 2004 the N.C. Department of Crime Control and Public Safety announced the award of \$2.5 million in grant funds to area local governments for Homeland Security. The grant provided monies in support of completing an interoperable communications system within the Triangle that will allow area cities, towns and counties to adequately communicate with each other by radio in times of emergency.

Triangle J has provided the technical support for three regional grant applications, each being successfully funded. Triangle J members that have been involved and participated in this process include Wake, Durham and Orange counties, along with the cities and towns of Raleigh, Durham, Chapel Hill and Cary. Over \$6 million in grants to our local government have resulted from these efforts; moreover, the state looks toward the Triangle as the model of how regional applications for Homeland Security should be pursued. As these budget comments are being prepared, Triangle J is poised to submit yet another application in support of the participating Triangle J members, and in support of the Regional Homeland Security Steering Committee established in 2001.

You will recall that all of these actions are an outgrowth of events that were initiated subsequent to that unbelievable day in September 2001 when local officials in the Triangle asked, "How should local government prepare for this new threat of terrorism facing our nation?" Led at that time by Durham Mayor Nick Tennyson the cities and counties of the Region began the process of assessment and planning for emergency preparedness for the new imperative now known as "Homeland Security". Following a meeting of mayors, county commission chairs, city council members, county commissioners, city and county managers, emergency and law enforcement chiefs, and other public officials convened by the Triangle J Council of Governments, a Regional Emergency Preparedness Steering Committee, Chaired by Chapel Hill Town Manager Cal Horton, was formed to take up the responsibility of how local government would meet this new challenge on a regional basis.

While Triangle J continues its support of the Steering Committee, efforts to institutionalize this regional initiative as a part of Triangle J Work Plan that is funded with technical assistance and/or administrative money have not yet been successful. There continues to be no funding for administrative and planning costs associated with this activity; therefore, budgeting for Triangle J and its Homeland Security activities has been insufficient. In the FY 2006-07 Budget a "place holder" has again been included to identify Homeland Security as an important program, but substantive funds are not appropriated by reason of there being no revenues source to support the program.

Triangle J Council of Governments

For More Information Contact:

Dee Freeman: 919 558-9395

Peggy Handon 919 558-9319

Renee Boyette 919 558-9403



Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--|--|
| | <i>Homeland Security / Emergency Services</i> | <i>Homeland Security / Emergency Services</i> |
| PROJECT EXPENSES | \$10,000 | \$10,000 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$10,000 | \$10,000 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$10,000 | \$10,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--|--|
| | <i>Homeland Security / Emergency Services</i> | <i>Homeland Security / Emergency Services</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$10,000 | \$10,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$10,000 | \$10,000 |
| Staff | 0.00 | 0.00 |

Task Force I – Cost Effective Public Service Summary Page

Task Force I. - Cost Effective Public Service

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| PROJECT EXPENSES | \$321,757 | \$294,698 |
| Salary | \$65,051 | \$59,525 |
| Fringe | \$20,816 | \$19,941 |
| Travel | \$3,750 | \$3,500 |
| Printing | \$600 | \$600 |
| Other | \$180,475 | \$165,000 |
| Indirect Cost | \$51,065 | \$46,132 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$321,757 | \$294,698 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$48,293 | \$51,136 |
| Special Local | | |
| Program Income | \$273,464 | \$243,562 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$321,757 | \$294,698 |
| Staff | 1.10 | 1.10 |

Information System Management/Geographic Information System

2006-2007 Work Plan

OBJECTIVE: Provide MIS and GIS services and products to COG staff, projects and departments. Develop, obtain and maintain GIS coverages and databases for Region J and areas of interest outside of Region J. Provide GIS services and products to member governments, partner agencies, the public, and the private sector, on a fee for service basis. Coordinate the local and regional GIS and Internet efforts, coordinating conferences, user groups, training workshops, and providing WWW services and consultation

WORK PLAN:

- A. Work with all internal departments and projects including Regional Planning, RPO, CORE, Water Resources, Upper Neuse River Basin Association, Air Quality, Clean Cities, Best Workplaces for Commuters, the Area Agency on Aging, Capital Trees and others, to provide MIS/GIS products and services to enhance their operations.
- B. Provide GIS services and products to public and private sectors in a timely manner, with emphasis on services to the TTA and other transportation entities.
- C. Build, maintain and document the regional GIS database.
- D. Provide World Wide Web infrastructure and content presentation for internal COG departments, COG projects, and for the COG as an entity. Continue maintenance of URLs and websites and create new sites as requested.
- E. Provide GIS services to various grant programs in Triangle J, including the Upper Neuse River Basin Association and Clean Water Education projects, and other projects as they are developed.
- F. Create, organize and distribute metadata for all GIS coverages and databases, making information about all COG GIS data easily accessible to in-house staff via the intranet, and publishing selected coverages via NCCGIA's online coverage catalog, and NC OneMap.
- G. Update economic, social and statistical attribute data associated with the region's various areas as the data becomes available, and enable GIS users to have easy access to the data.
- H. Maintain and improve Triangle J's computer networks and Internet connections, and maintain and update the COG's email, ftp and intranet web servers, and the RPO's Internet mapping server.
- I. Improve and maintain spam and virus filtering of email on the mail server.
- J. Maintain and improve web-based email system, simplifying remote access to COG email.
- K. Support and upgrade all COG hardware and software as appropriate and economically feasible. Maintain currency of GIS software, and maintain and upgrade GIS hardware when possible.
- L. Provide technical assistance to Area Agency on Aging staff, and aging services providers. Participate in statewide Aging CAAR Committee.
- M. Emphasize training and education of MIS/GIS and all COG staff, via online coursework, in-house seminars and identification and communication of external training opportunities.
- N. Identify regional and local MIS/GIS needs and pursue opportunities to provide products and services in a self-supporting fashion, including marketing and promotion to targeted audiences.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Provided maps and MIS/GIS services to various COG projects, including Falls Lake Initiative, RPO, Best Workplaces for Commuters, CORE, Upper Neuse River Basin Association, Clean Cities Coalition, Aging, Orange County Active Seniors, Water Resources, Economic Development, Regional Transit Consolidation, GreenPrint, and the

Little Lick Creek and Little River projects. Produced census data maps and products. Completed work on the NASA grant project, working with the City of Durham and the Town of Chapel Hill as participants.

- Imported numerous GIS coverages and created new coverages in support of various projects. Updated and/or improved existing coverages, especially zoning, soils, bus lines, trails, NCDOT data, bike routes and orthophotography.
- Provided GIS data to Chapel Hill, Durham, Wake GIS, Chatham County, Duke, NCSU, UVA, KerrTar COG, Piedmont Triad COG, CAMPO, DCHCMPO, Wildlife Resources Commission, Duke Children's Environmental Health Initiative and others.
- Provided GIS services to TTA under contract, primarily concerned with the Chapel Hill-Durham right of way corridors, station area analysis, and providing data, analysis and map products. Provided additional GIS services to TTA supporting efforts to develop a land use study, update routing and locate and identify socially significant sites.
- Maintained and updated RPO Internet map server; operated and maintained Netware and TCP/IP networks; supported hardware and software for all COG staff, including installations, repair and maintenance; specified and purchased hardware and software; maintained and monitored ftp, web, email and Netware servers and software.
- Supplied graphics design and image processing skills for Annual Report, GIS and Planning brochures and other in-house publications and printed materials.
- Completely redesigned Triangle J website (www.tjcog.dst.nc.us). Maintained websites for Triangle J, the Area Agency on Aging, (www.tjaaa.org), Aging's Caregiver Program (www.fullcirclecare.org), the Triangle Green Print project (www.trianglegreenprint.org), Household Hazardous Waste (www.trianglehww.org), the Triangle Region Transit Consolidation/Implementation Plan (www.triangleregiontransit.org), Upper Neuse River Basin Association (www.unrba.org), the Triangle Clean Cities Coalition (www.trianglecleancities.org), the Triangle Area RPO (www.tarpo.org and www.tarpogis.org), the Triangle Air Quality Partnership (www.triangleair.org), and the Triangle Best Workplaces for Commuters (trianglebwc.org).

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------------|-------------------------------------|
| | <i>Growth Analysis / GIS</i> | <i>Growth Analysis / GIS</i> |
| PROJECT EXPENSES | \$207,586 | \$201,610 |
| Salary | \$93,888 | \$90,833 |
| Fringe | \$30,044 | \$30,429 |
| Travel | \$1,000 | \$1,000 |
| Printing | \$952 | \$952 |
| Other | \$8,000 | \$8,000 |
| Indirect Cost | \$73,702 | \$70,396 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$207,586 | \$201,610 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------------|-------------------------------------|
| | <i>Growth Analysis / GIS</i> | <i>Growth Analysis / GIS</i> |
| REVENUES | | |
| Federal | \$14,400 | \$0 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$143,186 | \$161,610 |
| Special Local | | |
| Program Income | \$50,000 | \$40,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$207,586 | \$201,610 |
| Staff | 1.95 | 1.77 |
| | Bacon.75 | Bacon.75 |
| | Bearden.55 ; Barnes.65 | Bearden.41 ; Barnes.61 |

Water Resources

2006-2007 Work Plan

OBJECTIVE: To provide water resources planning services and related technical support services to TJCOG's member governments.

WORK PLAN:

- A. Providing staff support for projects and activities of the TJCOG Water Resources Advisory Committee;
- B. Providing staff support for, and participating in, special water resources projects and meetings of importance to member governments (NC Drought Management Advisory Council; Water Resources Research Institute Advisory Committee, etc.);
- C. Informing the Board of Delegates and member governments of key proposed regulations or legislation relating to water resources, such as Session Law 2005-190 (Drinking Water Supply Reservoir Protection);
- D. Assisting local governments in efforts to identify, apply for, and obtain supplemental financial assistance for water and wastewater facility improvements and water resources protection programs;
- E. Providing technical assistance to local governments on water resource and water and sewer utility infrastructure issues;
- F. Obtaining, compiling, analyzing, and reporting information concerning water and sewer infrastructure, rates and fees, etc. in the region;
- G. Developing and conducting a Stormwater Enterprise Survey;
- H. Providing technical and organizational support services to the Upper Neuse River Basin Association, Inc. and the Upper Cape Fear River Basin Association, Inc., in accordance with TJCOG's contracts with each of these organizations;
- I. Assisting local governments in working with the NC Division of Water Quality on the Jordan Lake TMDL and Nutrient Management Strategy; and
- J. Providing technical and project management support services to the Cape Fear River Assembly for the development of a Jordan Lake Watershed Nutrient Trading Program.

Provision of these services is funded through a combination of local government membership dues, contracted service fees and grants. TJCOG will receive \$120,724 from the UNRBA, and \$19,000 from the UCFRBA.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Reorganized the Water Resources Advisory Committee;
- Represented Triangle Region local government interests on the NC Drought Management Advisory Council and the Water Resources Research Institute Advisory Committee;
- Published the 2005 Triangle Area Water and Sewer Rates Survey;
- Provided technical and organizational support services to the Upper Neuse River Basin Association, Inc. and the Upper Cape Fear River Basin Association, Inc.
- Managed and supported the Jordan Lake Stakeholder Project and provided additional management and technical support to Triangle Region local governments in working with the NC Division of Water Quality on the Jordan Lake Nutrient Management Strategy;
- Participated in the NC Rural Center's Water 2030 Initiative; and Provided technical and project management support services to the Cape Fear River Basin Hydrologic Model Consortium and the Cape Fear River Assembly for the development of a revised Cape Fear River Basin Hydrologic Model.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Water Resources</i> | <i>Water Resources</i> |
| PROJECT EXPENSES | \$319,266 | \$198,583 |
| Salary | \$139,437 | \$89,395 |
| Fringe | \$44,620 | \$29,947 |
| Travel | \$10,251 | \$8,400 |
| Printing | \$3,500 | \$560 |
| Other | \$12,000 | \$1,000 |
| Indirect Cost | \$109,458 | \$69,281 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$319,266 | \$198,583 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>Water Resources</i> | <i>Water Resources</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$0 | \$28,480 |
| LOCAL | \$70,266 | \$87,103 |
| Special Local | | |
| Program Income | \$249,000 | \$83,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$319,266 | \$198,583 |
| Staff | 2.80 | 1.68 |
| | Miller1. | Miller.97 |
| | Dreps .8Bruce1.0 | Bruce.71 |

Upper Neuse River Basin Association

2006-2007 Work Plan

OBJECTIVE: To support the Upper Neuse River Basin Association (UNRBA), an inter-local organization dedicated to (a) the restoration and protection of water quality within the Upper Neuse River Basin, and (b) joint consideration and action relating to other water resource management issues in the Upper Neuse River Basin.

WORK PLAN:

- A. Forward implementation of the Upper Neuse Watershed Management Plan (the Plan) through the Upper Neuse Watershed Implementation Plan and several local projects. In particular:
 - Complete and present for adoption the Little Lick Creek Local Watershed Plan
 - Assist NCSU with the development of a LID design manual
 - Develop a Lick Creek Restoration Plan
- B. Begin the process of creating the second edition of the Upper Neuse Watershed Management Plan in collaboration with the NC Division of Water Quality's Falls Lake Nutrient Management Strategy effort.
- C. Assist member local governments and other partners in identifying and obtaining financial assistance for water resource protection.
- D. Provide Upper Neuse information to the public through festivals (e.g., Festival for the Eno) and other public forums, the internet, workshops and other measures.
- E. Continue to seek State endorsement of the Plan.
- F. Inform Board of Directors of water resources related legislation and regulations.
- G. Act as a water quality information clearinghouse for local governments, state agencies and stakeholders.

Provision of these services is funded through a combination of UNRBA membership dues, contracted service fees and grants.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Completed and presented the Little River Riparian Corridor Conservation Plan
- Trained local government partners in the use of the Upper Neuse Watershed Evaluation Tool
- Completed the Upper Neuse Site Evaluation Tool and trained local government partners in the use of the tool

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Upper Neuse River Basin Association</i> | <i>Upper Neuse River Basin Association</i> |
| PROJECT EXPENSES | \$168,464 | \$159,035 |
| Salary | \$0 | \$69,069 |
| Fringe | \$0 | \$23,138 |
| Travel | \$0 | \$2,200 |
| Printing | \$0 | \$1,100 |
| Other | \$168,464 | \$10,000 |
| Indirect Cost | \$0 | \$53,528 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$168,464 | \$159,035 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Upper Neuse River Basin Association</i> | <i>Upper Neuse River Basin Association</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$85,000 | \$72,793 |
| LOCAL | | |
| Special Local | | |
| Program Income | \$83,464 | \$86,242 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$168,464 | \$159,035 |
| Staff | 0.00 | 1.42 |

Dreps.8 Bruce.29
 Bearden.19 Barnes.09
 Miller.03 Hodges.02

Regional Development and Smart Growth

2006-2007 Work Plan

OBJECTIVE: Regional development and smart growth activities focus on four areas

- Regional Transportation Planning Efforts -- participation in the metropolitan planning organizations that coordinate transportation planning in the region and participation in Triangle Transit Authority projects
- TJCOG Smart Growth Committee – Manage the activities of the Smart Growth Committee, which meets to share information and explore cooperative efforts on topics determined by the committee leadership and members.
- Technical Assistance & Special Projects -- work with member jurisdictions and other groups on quality-growth related projects of value to the region and member governments.
- Management of TJCOG’s planning efforts, including budgeting, personnel, project development and communications.

WORK PLAN:

- A. Participate on the technical coordinating committees of the Capital Area Metropolitan Planning Organization and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.
- B. Participate on technical teams of the Triangle Transit Authority's projects related to Phase I regional rail service and longer term planning for other corridors.
- C. Staff the TJCOG Smart Growth Committee and provide research and staff support for any committee projects.
- D. Provide technical assistance services in planning and facilitation to member governments on a contract basis as requested.
- E. Coordinate with the Water Resources Project Manager and staff to the Regional Appearance Committee on projects of mutual interest.
- F. Provide a range of assistance and information on development and transportation issues, monitor state-level efforts related to development and transportation, help local governments keep informed on growth management issues, and work with local governments and other groups on development-related issues, as requested.
- G. Manage the TJCOG Planning Team, including developing grant and project proposals; preparing and tracking budgets; hiring new personnel and conducting personnel reviews; and coordinating internal and external communications.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Participated on the technical coordinating committees of the Capital Area Metropolitan Planning Organization and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.
- Planned and conducted meetings of the TJCOG Smart Growth Committee; topics included new Tax Increment Financing authority and new state legislation changing planning statutes.
- Participated in: the Regional Transportation Strategy group/TriMAP administered by the Raleigh Chamber of Commerce, Triangle Transit Authority stakeholders group, Wake County Blue Ribbon Committee on Infrastructure Financing, Community Success Forum, meetings of the Durham-Orange-Wake County Commission Chairs and the Cary-Chapel Hill-Durham-Raleigh Mayors.
- Provided a range of assistance and information on development, housing, greenspace and transportation issues, monitored state-level efforts related to smart growth, helped local governments keep informed on growth management issues, and worked with local

governments and other groups on development-related issues, as requested, including preparation of Smart Growth presentations (e.g. Society of Women Environmental Professionals).

- Managed the TJCOG Planning Team, including developing grant and project proposals; preparing and tracking budgets; hiring new personnel and conducting personnel reviews; preparing and presenting material at the annual TJCOG orientation for new members, developing and presenting ideas for fiscal stability to the TJCOG officers, providing new information for the TJCOG's revamped web site, and coordinating internal and external communications.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Regional Development / Smart Growth</i> | <i>Regional Development / Smart Growth</i> |
| PROJECT EXPENSES | \$153,813 | \$117,136 |
| Salary | \$71,167 | \$51,296 |
| Fringe | \$22,773 | \$17,184 |
| Travel | \$1,000 | \$4,000 |
| Printing | \$803 | \$2,002 |
| Other | \$2,203 | \$2,900 |
| Indirect Cost | \$55,866 | \$39,754 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$153,813 | \$117,136 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Regional Development / Smart Growth</i> | <i>Regional Development / Smart Growth</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$36,500 | \$36,500 |
| LOCAL | \$72,821 | \$40,636 |
| Special Local | | |
| Program Income | \$44,492 | \$40,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$153,813 | \$117,136 |

| | | |
|-------|--------------|-----------|
| Staff | 1.40 | 0.81 |
| | Hodges.55 | Hodges.33 |
| | Hitchings.85 | Black.48 |

Regional Data Center

2006-2007 Work Plan

OBJECTIVE: Serve as the regional data center: collecting, analyzing, and providing a wide range of economic, social and demographic data to government, business, non-profit, academic, and media users.

WORK PLAN:

- A. Continue to collect and update data provided by the state data center network and from other sources
- B. Maintain frequently requested data on the TJCOG web site.
- C. Respond to requests for data and presentations from member governments, businesses, academic institutions, non profit agencies and citizens.
- D. Access the Log Into North Carolina electronic database and other computerized data sources such as the BEA REIS and census web site, as appropriate.
- E. Provide information associated with Census 2000 and the American Community Survey.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Compiled data and assisted customers with questions on Census, state and regional statistics.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|------------------------------------|------------------------------------|
| | <i>Regional Data Center</i> | <i>Regional Data Center</i> |
| PROJECT EXPENSES | \$30,918 | \$29,688 |
| Salary | \$14,498 | \$13,833 |
| Fringe | \$4,639 | \$4,634 |
| Travel | | |
| Printing | \$400 | \$200 |
| Other | \$0 | \$300 |
| Indirect Cost | \$11,381 | \$10,721 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$30,918 | \$29,688 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|------------------------------------|------------------------------------|
| | <i>Regional Data Center</i> | <i>Regional Data Center</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$10,000 | \$10,000 |
| LOCAL | \$20,918 | \$19,688 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$30,918 | \$29,688 |
| Staff | 0.25 | 0.25 |
| | Hitchings.15 | Black.12 |
| | Bacon.1 | Bacon.1Barnes.03 |

Water Quality Monitoring

2006-2007 Work Plan

OBJECTIVE: To continue the Triangle Area Water Supply Monitoring Project, a cooperative interlocal water quality monitoring program involving several drinking water supply sources throughout the region. The primary purposes of the project are to:

- Determine the presence or absence of pollutants in the region's drinking water supplies;
- Measure long-term trends in water quality to help guide watershed management efforts; and
- Provide local governments cost-effective water supply water quality monitoring services.

WORK PLAN:

- A. Managing the activities of the Project Steering Committee and technical subcontractors; maintaining the Project's financial records; and providing staff support to the Project Steering Committee and subcommittees;
- B. Assisting in educating local governments and citizens in the region about the Project findings and issues through maintenance of the Project web site, presentations and periodic progress reports;
- C. Assisting the Project Steering Committee in efforts to identify, apply for, and obtain supplemental funding assistance for accomplishing the Project's goals and objectives;
- D. Assisting the Project Steering Committee in efforts to develop a consolidated water quality information database relating to the Project.

TJCOG provides project management and administrative support services under contract with the Project Steering Committee. Participating local governments pay the US Geological Survey for water quality sampling and analysis, flow gaging station information and support, and related services. Project income to TJCOG is \$15,000 for FY 2007

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Expanded to the project partnership to include the City of Raleigh;
- Expanded the project scope to include monitoring locations at Falls Lake, Lake Wheeler, Lake Benson, and tributaries of Falls Lake;
- Expanded the project scope to include a special study of alternative chlorophyll a analytical methods involving the US Geological Survey and the NC Division of Water Quality; and
- Expanded the project scope to include a special study to determine the presence of emerging contaminants in Triangle Area raw water supplies, such as household, industrial, and agricultural use compounds; pharmaceutical compounds; and antibiotics.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--|--|
| | <i>Water Quality Monitoring</i> | <i>Water Quality Monitoring</i> |
| PROJECT EXPENSES | \$219,000 | \$237,000 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$219,000 | \$237,000 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$219,000 | \$237,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--|--|
| | <i>Water Quality Monitoring</i> | <i>Water Quality Monitoring</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | \$219,000 | \$237,000 |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$219,000 | \$237,000 |
| Staff | 0.00 | 0.00 |

Clean Water Education Partnership (CWEP)

2006-2007 Work Plan

OBJECTIVE: To enhance mass media stormwater quality education and awareness efforts on behalf of local governments subject to state and federal stormwater regulations. The primary objective of the Program is to improve the general public's understanding of how nonpoint source pollution affects water quality, and how they can help to reduce stormwater pollution.

WORK PLAN:

- A. Providing organizational support for the activities of the Partnership Steering Committee and maintaining the Partnership's financial records;
- B. Providing technical support for the development and implementation of public education and awareness projects and materials relating to nonpoint source pollution;
- C. Managing and monitoring contractual services relating to the development, distribution, and mass media delivery of CWEP Program materials;
- D. Developing and conducting a Stormwater Awareness Media Campaign survey;
- E. Assisting the Partnership's Steering Committee to develop a new mass media public education campaign;
- F. Maintaining and updating the CWEP Program web site; and
- G. Expanding the Partnership to include local governments subject to Phase II and Tar-Pamlico River Basin Stormwater Rules.

TJCOG provides project management and administrative support services under contract with the Partnership Steering Committee. Participating local governments pay the various media contractors for media development, advertising, and related services. Project income to TJCOG is \$30,000 for FY 2007.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Expanded the CWEP Program partnership to include the Town of Fuquay-Varina, Town of Hillsborough, Town of Holly Springs, Nash County, City of Oxford, and Town of Tarboro;
- Completely redesigned the CWEP web site to include greatly expanded content and functionality, please visit <http://www.nccwep.org>; and
- Obtained a competitive Section 319 Non Point Source Pollution Control Grant from the NC Department of Environment and Natural Resources to support a Stormwater Awareness Media Campaign and Campaign Effectiveness Survey.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Clean Water Education Partnerhsip</i> | <i>Clean Water Education Partnerhsip</i> |
| PROJECT EXPENSES | \$200,609 | \$200,000 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$200,609 | \$200,000 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$200,609 | \$200,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Clean Water Education Partnerhsip</i> | <i>Clean Water Education Partnerhsip</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$200,609 | \$200,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$200,609 | \$200,000 |
| Staff | 0.00 | 0.00 |

Triangle Clean Cities Coalition

2006-2007 Work Plan

OBJECTIVE: To increase the use of alternative fuel vehicles, alternative transportation fuels, hybrids, and idle-reduction technology in the Triangle region and continue serving as the institutional home of the Triangle Clean Cities Coalition.

WORK PLAN:

- A. Hold at least six Steering Committee meetings. Coordination tasks include setting meeting times and places, gathering input on agendas, sending out notices and agendas, setting up rooms for meetings, assisting in running the meetings, taking notes, and distributing meeting summaries.
- B. Maintain and update the www.trianglecleancities.org website. Tasks include writing and editing website content; posting newsletters, press releases, success stories, funding opportunities, and other information; reviewing website periodically to maintain links and information.
- C. Distribute four Triangle Clean Cities Coalition newsletters. Tasks include researching, writing, and editing articles; formatting the newsletter; printing and distributing the newsletter, and maintaining mail distribution lists.
- D. Consult about alternative fuel, idle-reduction, hybrids, and fuel efficiency activities in other parts of the state. Tasks include participating in the NC Alternative Fuels Consortium, working with other Clean Cities Coordinators in the state, working with the NC Solar Center and other organizations on alternative fuels in other parts of the state.
- E. Participate in the Southeast Alternative Fuels Task Force and other regional collaborations. Tasks include participating on conference call of the various Task Force committees, providing information as needed, contributing deliverables as needed, attending regional meetings, and helping to formulate Task Force policy.
- F. Participate in state and federal AFV, idle-reduction, hybrids, and fuel efficiency incentive efforts. Tasks include working with other AFV advocates to educate the legislature and Congress on the benefits of alternative fuels. Help design and evaluate potential state and federal AFV incentive programs. Work with other Clean Cities Coordinators on federal and state AFV incentive efforts. Participate in meetings to learn more about state and federal incentives and encourage local fleet managers and fuel providers to attend.
- G. Give presentations about alternative fuels, idle-reduction, hybrids, and fuel efficiency. Tasks include scheduling, designing, and giving presentations about AFVs, hybrids, idle-reduction and fuel efficiency to a variety of organizations, as well as follow up activities. Set up and staff a display at clean air, environmental, transportation, and other appropriate fairs and events.
- H. Respond to inquiries for information and provide information proactively to stakeholders and local and state policy staff. Tasks include responding to telephone, email, and personal requests for information and/or assistance related to alternative fuels, idle-reduction, hybrids, and fuel efficiency, as well as setting up meetings with policy staff and forwarding relevant information to stakeholders.
- I. Work with local fleets and fuel providers to implement AFV and idle-reduction policies. Tasks include identifying and contacting fleets, meeting with fleet administrators, providing fuel and vehicle provider information, and consulting on policies to increase AFV use and reduce idling.
- J. Create a GIS database of flex fuel vehicles and existing and potential fueling stations in the triangle. Tasks include gathering data on FFV owners and stations in the Triangle, converting data into a useable format, and creating overlying maps of FFVs and stations.

- K. Gather information about alternative fuel and vehicle use, idle reduction policies, and other transportation efficiency measures in the Triangle. Tasks include surveying fleet managers and fuel providers, tracking responses, aggregating information, and reporting to the State Energy Office and to the National Clean Cities Program.
- L. Organize at least two workshops focusing on educating fleet managers, fuel providers, and others on alternative fuels, idle reduction, and other advanced transportation technologies. Tasks include setting a time and location for the events, soliciting participation from other presenters, inviting fleet managers and other participants, and managing the events.
- M. Organize at least one major conference or workshop focusing on educating the public, fleet managers, policy makers, and others on alternative fuels, idle reduction, or other advanced transportation technologies. Tasks include taking care of the logistics (location, food, materials, volunteers, etc.), finding speakers, advertising, registration, securing sponsors and other activities to create a successful event.
- N. Develop relationships with local media to increase the coverage of alternative fuels, idle reduction and other advanced transportation technologies. Tasks include contacting local media outlets and meeting with environment, energy, transportation, automotive, and/or technology staff to educate them about alternative fuels, hybrids, and idle reduction technologies. Hold press events to highlight these technologies.
- O. Participate in national Clean Cities activities. Tasks include participating in webcasts, conference calls, conferences, national campaigns, fuel price reports and the annual AFV survey.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Completed Biofuels Rebate Program by expending all remaining rebate funds, calculating emissions benefits from the program, and submitting the final report to the NC Department of Transportation and State Energy Office.
- Worked with the NC Solar Center to organize the Refueling America Workshop on September 21, 2005. Over 350 people participated in the event, which included workshops, a keynote speaker/luncheon, and ride-n-drive.
- Attended the National Biodiesel Conference, National Clean Cities Conference, and regional Clean Cities Coordinators' meeting.
- Participated in the Southeast Alternative Fuels Taskforce work to create biofuels "corridors" along major highways in North Carolina, South Carolina, Tennessee, and Georgia. Helped organize and lead a 1.5 day Taskforce conference focusing on fleets and fuel providers.
- Tripled membership dues income.
- Continued to develop and distribute Clean Cities newsletters.
- Organized and held six Coalition Steering Committee meetings.
- Partnered with NC State University and Centralina Council of Governments to secure \$2 million for a three-year alternative fuels grant program.
- Administered the Biodiesel Education Grant, which provided funding to create a NC biodiesel speakers bureau and supported 26 presentations in 8 months. This was funded through a \$12,354 grant from National Clean Cities, Inc., the United Soybean Board, and the US Department of Energy for biodiesel education throughout the state. Wrote and submitted the final report.
- Coordinated daily Clean Cities activities including support of our members; general outreach to legislators, government officials, media, and the public; updating our website; giving presentations to local groups; participating in statewide alternative fuel initiatives; and other activities as needed.
- Participated in the diesel taskforce working with public and private entities to clean up diesel emissions in North Carolina through idle-reduction and alternative fuels.

- Conducted our annual Clean Cities Survey to determine the rate of growth for alternative fuels in the Triangle. Vehicles using E85 (ethanol) increased 30%. Vehicles using biodiesel increase by at least 62%. Hybrid fleet vehicles increased by 172%.
- Created a map showing all the private flex-fuel vehicles in the Triangle overlaid with the commercial service station.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---------------------------|---------------------------|
| | <i>CleanCities</i> | <i>CleanCities</i> |
| PROJECT EXPENSES | \$279,845 | \$136,572 |
| Salary | \$51,421 | \$61,187 |
| Fringe | \$16,455 | \$20,498 |
| Travel | \$4,113 | \$2,544 |
| Printing | \$2,659 | \$2,400 |
| Other | \$164,832 | \$2,523 |
| Indirect Cost | \$40,365 | \$47,420 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$279,845 | \$136,572 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---------------------------|---------------------------|
| | <i>CleanCities</i> | <i>CleanCities</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$207,500 | \$93,882 |
| LOCAL | \$34,148 | \$33,870 |
| Special Local | | |
| Program Income | \$38,197 | \$8,820 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$279,845 | \$136,572 |
| Staff | 1.05 | 1.30 |

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Hodges.04 Freid .64
Minker.52 Barnes.1

Center Of the Region Enterprise (CORE)

2006-2007 Work Plan

OBJECTIVE: Pursue development, transportation and greenspace opportunities identified in the CORE Workshop Report and proposed by the CORE Communities Work Group.

WORK PLAN:

- A. Finish work on a collector street network for the CORE area.
- B. Pursue housing strategy opportunities near transit and jobs in the CORE area in partnership with Triangle Transit Authority and other partners.
- C. Track the status of CORE recommendations.
- D. Administer meetings of the CORE Communities Work Group and technical team.
- E. Pursue opportunities to support the CORE transit loop recommendation.
- F. Complete the implementation of the COREMAP System.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Administered meetings of the expanded CORE Communities Work Group and worked with the participating communities on implementation projects..
- Incorporated the CORE Transit Loop concept into the Wake County Comprehensive Transportation Plan transit element.
- Developed the framework and began the implementation for the COREMAP System, a process to track and forecast development and infrastructure investments in the CORE study area.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>CORE II Project</i> | <i>CORE II Project</i> |
| PROJECT EXPENSES | \$37,500 | \$35,000 |
| Salary | \$16,739 | \$15,579 |
| Fringe | \$5,356 | \$5,219 |
| Travel | \$500 | \$200 |
| Printing | \$500 | \$1,300 |
| Other | \$1,264 | \$628 |
| Indirect Cost | \$13,140 | \$12,074 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$37,500 | \$35,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>CORE II Project</i> | <i>CORE II Project</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$37,500 | \$35,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$37,500 | \$35,000 |
| Staff | 0.30 | 0.27 |
| | Hodges.15 | Hodges.1 |
| | Bearden .15 | Bearden .07 |
| | | Black.1 |

Triangle Land Use/Transportation/Air Quality Partnership

2006-2007 Work Plan

OBJECTIVE: Administer a Triangle Land Use/Transportation/Air Quality Partnership.

WORK PLAN:

- A. Administer voluntary partnership consisting of staff representatives from local governments, MPOs, NCDOT staff, NCDENR staff, and other regional organizations.
- B. Work with local, regional and state agencies on development of the State Implementation Plan for the Triangle.
- C. Work on land use inventory and forecasting tasks associated with the next Long Range Transportation Plans in the Triangle and land use/ transportation/air quality interactions associated with Triangle transportation planning.
- D. Understand and communicate the responsibilities, schedules, and mechanisms associated with developing emission budgets, developing and analyzing strategies, and addressing air quality regulations.
- E. Coordinate with local and regional air quality planning and educational efforts (e.g. Triangle AirAwareness program).
- F. Prepare communications materials, create and maintain a project web site, and attend meetings, as appropriate, related to air quality.
- G. Work with partners to develop Triangle-specific transportation, land-use and development-related strategies, as appropriate.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Administered voluntary partnership consisting of staff representatives from local governments, MPOs, NCDOT staff, NCDENR staff, and other regional organizations.
- Provided materials to MPOs, RPOs, NCDOT and others related to the development of Motor Vehicle Emission Budgets for the Triangle Ozone SIP.
- Coordinated preparation of the Conformity Report for 2006-12 TIPs.
- Worked with MPO planners and Wake County Public School System on coordinated process for projecting future development.
- Worked with Chatham County and Pittsboro planners on close look at future development in NE Chatham County based on land use plans and proposed and approved projects.
- Coordinated with local and regional air quality planning and educational efforts (e.g. Triangle AirAwareness program).
- Maintained and expanded the triangleair.org web site.
- Participated in State Interagency Coordination Meetings on air quality.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---------------------------------------|---------------------------------------|
| | <i>Air Quality Partnership</i> | <i>Air Quality Partnership</i> |
| PROJECT EXPENSES | \$87,500 | \$49,889 |
| Salary | \$35,095 | \$23,161 |
| Fringe | \$11,230 | \$7,759 |
| Travel | \$3,500 | \$400 |
| Printing | \$1,500 | \$200 |
| Other | \$8,625 | \$419 |
| Indirect Cost | \$27,550 | \$17,950 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$87,500 | \$49,889 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---------------------------------------|---------------------------------------|
| | <i>Air Quality Partnership</i> | <i>Air Quality Partnership</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$0 | \$9,889 |
| Special Local | | |
| Program Income | \$87,500 | \$40,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$87,500 | \$49,889 |
| Staff | 0.70 | 0.39 |
| | Hodges.25 | Hodges.16 |
| | Bearden.3 | Bearden.08 |
| | Barnes.15 | Black.15 |

Jordan Lake Management Study

2006-2007 Work Plan

OBJECTIVE: To support the Jordan Lake Nutrient Response Modeling Local Government Consortium in the development and application of the Jordan Lake Nutrient Response Mode

WORK PLAN:

- A. Managing the activities of the Consortium and technical subcontractors; maintaining the Consortium's financial records; and providing staff support to the Consortium's Steering Committee;
- B. Providing technical support for model development, evaluation and application; and
- C. Assisting the Consortium with developing a water quality monitoring plan to provide data for model recalibration and validation.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

·This project was inactive during FY 2005-2006.



Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--|--|
| | <i>Jordan Lake Management Study</i> | <i>Jordan Lake Management Study</i> |
| PROJECT EXPENSES | \$58,000 | \$24,044 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$58,000 | \$24,044 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$58,000 | \$24,044 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--|--|
| | <i>Jordan Lake Management Study</i> | <i>Jordan Lake Management Study</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$58,000 | \$24,044 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$58,000 | \$24,044 |
| Staff | 0.00 | 0.00 |

Household Hazardous Waste

2006-2007 Work Plan

OBJECTIVE: Achieve a cost effective means of both reducing the quantity of household hazardous waste and safely handling disposal and reuse of remaining quantities.

WORK PLAN:

- A. Maintain an informational website and regional telephone information line regarding household hazardous waste (HHW) and respond to any messages left by callers.
- B. Other activities such as a regional purchasing and printing, TV and Radio advertising are negotiated on an as necessary basis.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- TJCOG continued cost-saving support to local governments with the household hazardous waste program.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|----------------------------------|----------------------------------|
| | <i>Household Hazardous Waste</i> | <i>Household Hazardous Waste</i> |
| PROJECT EXPENSES | \$42,000 | \$22,000 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$42,000 | \$22,000 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$42,000 | \$22,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|----------------------------------|----------------------------------|
| | <i>Household Hazardous Waste</i> | <i>Household Hazardous Waste</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | \$42,000 | \$22,000 |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$42,000 | \$22,000 |
| Staff | 0.00 | 0.00 |

Triangle Best Workplaces for Commuters

2006-2007 Work Plan

OBJECTIVE: To increase the number of organizations in the Triangle that are listed on the Environmental Protection Agency's list of Best Workplaces for Commuters and assist current BWC employers in meeting their alternative commuter goals.

WORK PLAN:

- A. Increase the number of local employers who qualify for the BWC list.
- B. Increase BWC brand recognition through promotion of the logo and the program.
- C. Hold regular meetings of the BWC Partners to keep them informed and get guidance for the campaign.
- D. Assist current employers with program promotion to their employees.
- E. Create a quarterly e-newsletter to send out to BWC partners and employers.
- F. Hold a BWC breakfast to recognize current BWC employers and recruit new ones.
- G. Gain media attention for the program and the individual employers.
- H. Create the 2007 campaign materials and strategy.
- I. Update Triangle BWC website to keep it current.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Conducted the 2005 recruitment campaign including sending information to prospective employers, developing and distributing media materials, and identifying target employers.
- Managed the recruitment team and addressing problems as they arrive.
- Had seven local employers qualify for the BWC list.
- Held a successful celebration at the American Tobacco Campus to recognize the employers that made it on the list.
- Participated in national BWC trainings.
- Began recruiting employers for the 2006 campaign. NC Department of Administration was the first new BWC employer in 2006

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Best Workplaces</i> | <i>Best Workplaces</i> |
| PROJECT EXPENSES | \$51,667 | \$100,000 |
| Salary | \$22,567 | \$44,064 |
| Fringe | \$7,221 | \$14,761 |
| Travel | \$656 | \$2,525 |
| Printing | \$1,760 | \$2,620 |
| Other | \$1,747 | \$1,880 |
| Indirect Cost | \$17,715 | \$34,150 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$51,667 | \$100,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>Best Workplaces</i> | <i>Best Workplaces</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$51,667 | \$100,000 |
| LOCAL | | |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$51,667 | \$100,000 |
| Staff | 0.00 | 0.90 |

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Hodges.1 Barnes.02

**TRIANGLE AREA RURAL TRANSPORTATION PLANNING ORGANIZATION
(TARPO)**

2006-2007 Work Plan

OBJECTIVE: Administer the Triangle Area Rural Planning Organization for Chatham, Lee, Moore and Orange Counties.

WORK PLAN:

- A. Begin the initial planning and data coordination for the 2009-2015 STIP Update.
- B. Prepare appropriate documents, including the FY 2006-2007 Planning Work Program and the FY 2007 – FY 2011 Planning Program Calendar.
- C. Administer meetings of the TARPO policy (RTAC) and technical (RTCC) committees.
- D. Provide mapping, data and other information to TARPO member jurisdictions elected officials and staff.
- E. Compile technical data and other documentation to support the development of the county comprehensive transportation plans and provide technical data to support the Greater Triangle Regional Travel Model requirements for Chatham, Lee and Orange Counties.
- F. Continue the lead role in the coordination of activities among the member organizations to develop a multi-modal regional long-range transportation plan (LRTP).
- G. Complete all environmental Merger 01 Process requirements and other related requirements for STIP programmed TARPO projects
- H. Attend the meetings and training activities of the NCARPO and participate in the annual NC MPO/RPO conference.
- I. Complete any special rural planning projects or grant activities that are relevant to TARPO member planning programs (planning grant applications, enhancement grant applications, CMAQ grant applications, etc.).
- J. Maintain and enhance the TARPO web sites and the TARPO public involvement program.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Prepared technical report for new project requests for the 2007-2013 STIP update.
- Prepared first iteration GIS map depicting existing zoning districts for the TARPO region.
- Prepared the first iteration GIS map for the bicycle facilities for the TARPO region,
- Prepared GIS maps for critical highway crash sites from the 2003 and 2005 Highway Safety Improvement Program Reports.
- Prepared a 2005 Accomplishments Report for the TARPO web sites.
- Developed an informational spreadsheet for the TARPO GIS web site for the funded projects listed in the FY 2006 – FY 2012 STIP.
- Provided recommendations for highway network components and additional traffic analysis zone delineations for the Greater Triangle Regional Travel Model expansion.
- Participated in the NCDOT's Framework for MPO/RPO Collaboration Project, including providing written comments for the draft final report.
- Participated in the technical review activities for the Lee County Comprehensive Transportation Plan development.
- Participated in Triangle Regional Transportation Development Plan steering committee meetings.
- Prepared and distributed three informational news bulletins to the TARPO RTAC.

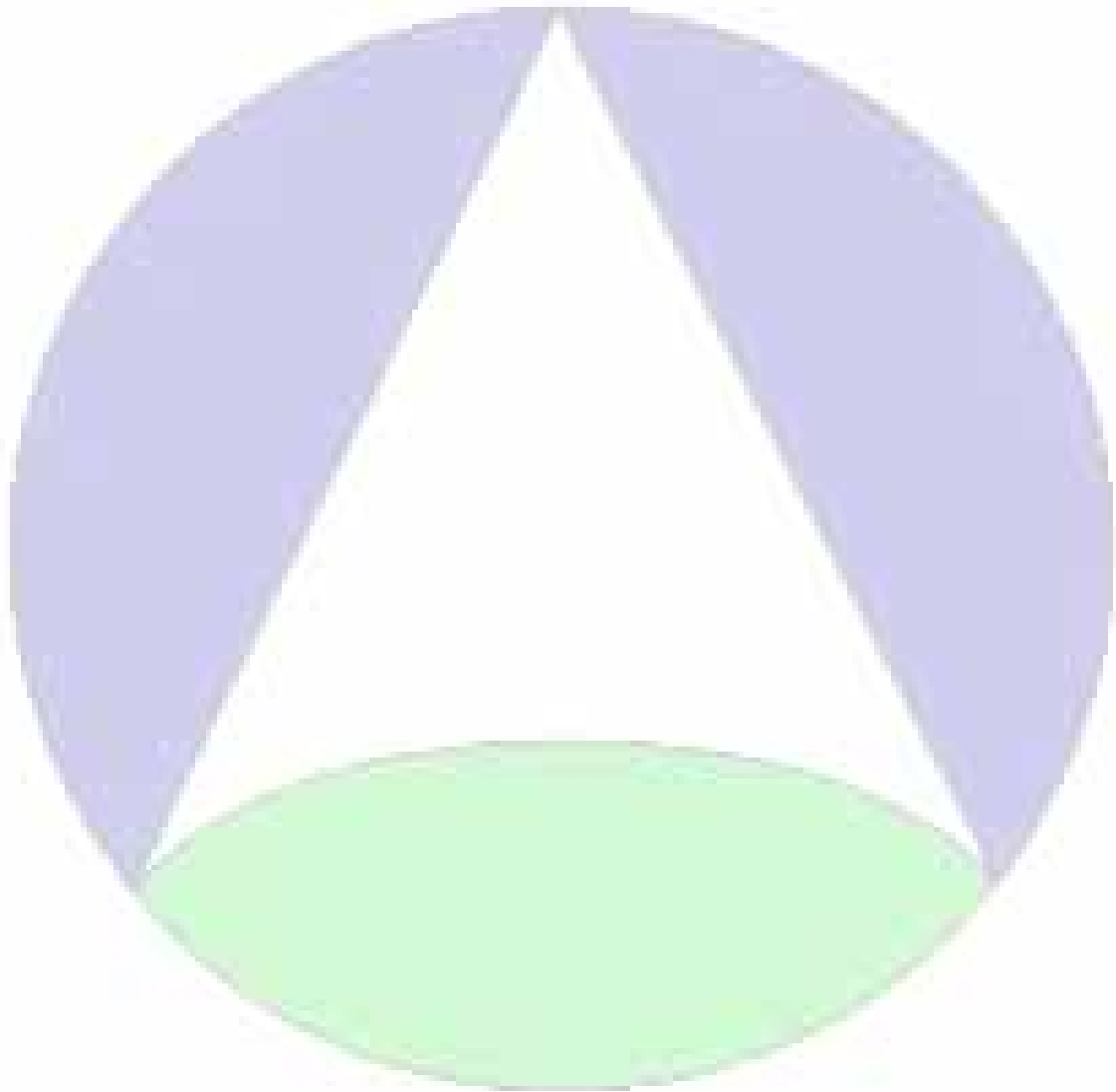


Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|----------------------------|----------------------------|
| | <i>RPO Planning</i> | <i>RPO Planning</i> |
| PROJECT EXPENSES | \$126,523 | \$126,987 |
| Salary | \$58,348 | \$58,336 |
| Fringe | \$18,671 | \$19,543 |
| Travel | \$2,200 | \$1,800 |
| Printing | \$500 | \$400 |
| Other | \$1,000 | \$1,698 |
| Indirect Cost | \$45,803 | \$45,210 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$126,523 | \$126,987 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|----------------------------|----------------------------|
| | <i>RPO Planning</i> | <i>RPO Planning</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$93,904 | \$96,722 |
| LOCAL | \$8,619 | \$6,265 |
| Special Local | \$24,000 | \$24,000 |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$126,523 | \$126,987 |
| Staff | 1.30 | 1.25 |
| | Hodges.1 | Hodges.1 |
| | Strong1. | Strong1. |
| | Barnes.2 | Barnes.15 |

Air Awareness



Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------------|-----------------------------|
| | <i>Air Awareness</i> | <i>Air Awareness</i> |
| PROJECT EXPENSES | \$460,998 | \$460,998 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$460,998 | \$460,998 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$460,998 | \$460,998 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------------|-----------------------------|
| | <i>Air Awareness</i> | <i>Air Awareness</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$460,998 | \$460,998 |
| LOCAL | | |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$460,998 | \$460,998 |
| Staff | 0.00 | 0.00 |

Upgrade and Save

2006-2007 Work Plan

OBJECTIVE: To increase the energy efficiency of heating systems in manufactured homes in the Triangle region.

WORK PLAN:

- A. Develop relationships with the producers of manufactured homes.
- B. Get 50 high-efficiency heat pumps installed into manufactured homes that are purchased by low-income residents of the Triangle region.
- C. Gather the necessary data and transmit it to Eastern Carolina University to analyze the financial and environmental impact of the heat pumps.
- D. Gain media attention for the program.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Established partnership with Eastern Carolina University to expand the Upgrade and Save program to the Triangle.
- Secured funding for the Upgrade and Save program for two years.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--------------------------------|--------------------------------|
| | <i>Upgrade and Save</i> | <i>Upgrade and Save</i> |
| PROJECT EXPENSES | \$8,750 | \$70,000 |
| Salary | \$1,478 | \$3,348 |
| Fringe | \$473 | \$1,121 |
| Travel | \$440 | \$2,000 |
| Printing | \$169 | \$1,500 |
| Other | \$5,030 | \$59,436 |
| Indirect Cost | \$1,160 | \$2,595 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$8,750 | \$70,000 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--------------------------------|--------------------------------|
| | <i>Upgrade and Save</i> | <i>Upgrade and Save</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$1,160 | \$16,257 |
| Special Local | | |
| Program Income | \$7,590 | \$53,743 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$8,750 | \$70,000 |
| Staff | 0.00 | 0.06 |

Freid.03 Minker.03

Regional Transit Infrastructure BluePrint

2006-2007 Work Plan

OBJECTIVE: Develop a Regional Transit Blueprint for the Triangle that describes future transit corridors and any major planned or potential transit infrastructure investments in the corridors

WORK PLAN:

- A. Show the location of transit corridors and type of major planned and proposed transit investments, including assumed alignment, technology, stations and service characteristics for analysis purposes.
- B. Clearly articulate the mobility and community development purposes that transit investments in each corridor could serve (purpose and need of transit investments in each corridor).
- C. Track the status of transit investments in the planning and funding process.
- D. Show how current and projected land use relates to transit infrastructure investments in corridors.
- E. Provide clear, transparent, consistent information related to the cost of investments, the components of these costs, and the assumptions used in developing the costs.
- F. Analyze the travel patterns of the corridors – what trips are made in the corridors; transit service in the corridors can be modeled if specific investment scenarios are developed.
- G. Document how travel results and infrastructure costs relate to eligibility or likelihood for specific funding sources, particularly federal “new starts” or “small starts” funding, and what can be paid for with current revenue streams vs. what would require new or increased revenues.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- This is a new project

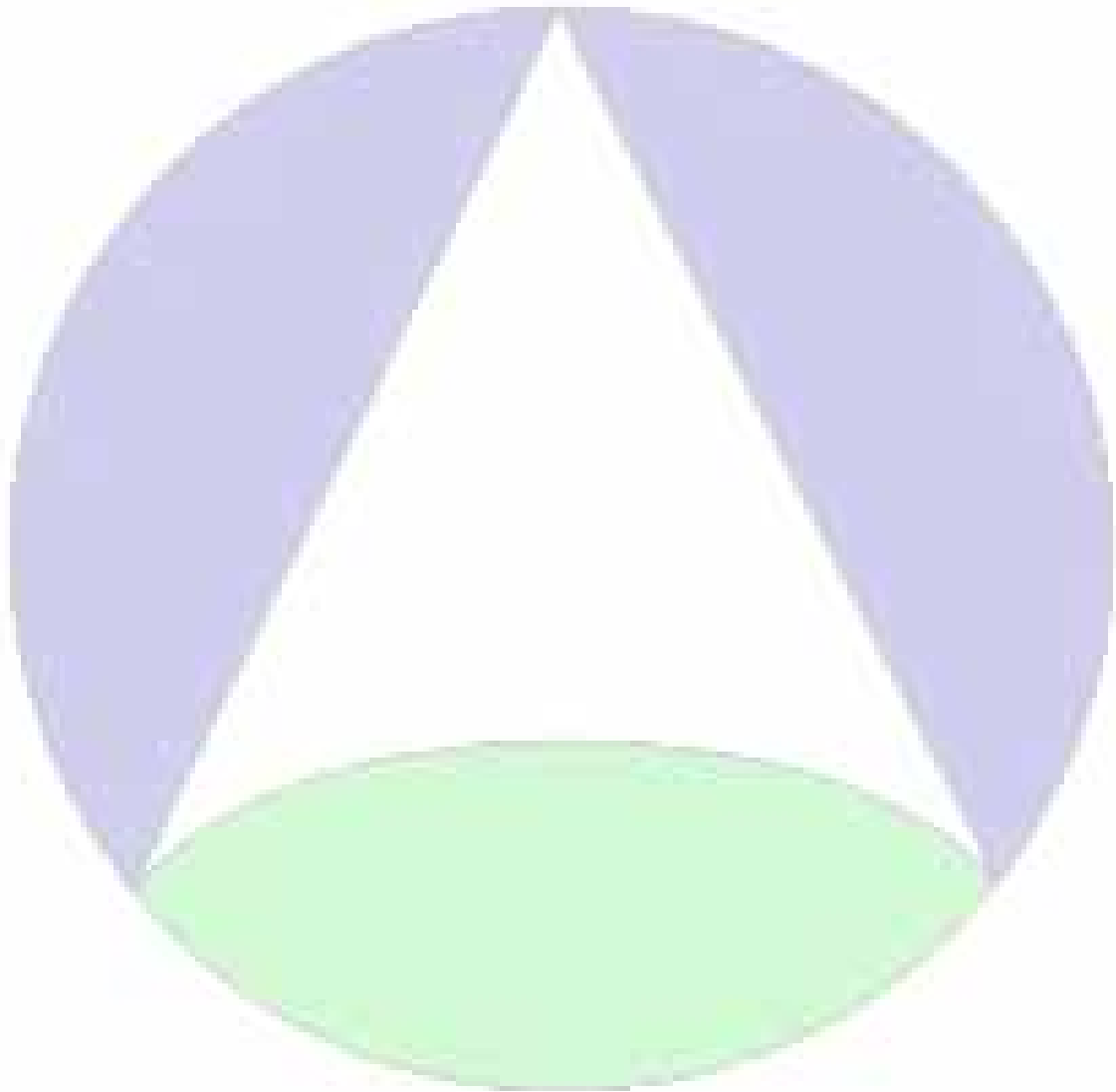
Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Regional Transit Infrastructure</i> | <i>Regional Transit Infrastructure</i> |
| PROJECT EXPENSES | \$0 | \$61,919 |
| Salary | \$0 | \$29,109 |
| Fringe | \$0 | \$9,752 |
| Travel | \$0 | \$499 |
| Printing | | |
| Other | | |
| Indirect Cost | \$0 | \$22,559 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$0 | \$61,919 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Regional Transit Infrastructure</i> | <i>Regional Transit Infrastructure</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$0 | \$61,919 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$0 | \$61,919 |
| Staff | 0.00 | 0.55 |

Hodges.15 Black.15
Bearden.25

GreenPrint



Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---------------------------|---------------------------|
| | <i>Green Print</i> | <i>Green Print</i> |
| PROJECT EXPENSES | \$20,000 | \$0 |
| Salary | \$7,800 | \$0 |
| Fringe | \$2,496 | \$0 |
| Travel | \$581 | \$0 |
| Printing | \$3,000 | \$0 |
| Other | | |
| Indirect Cost | \$6,123 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$20,000 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---------------------------|---------------------------|
| | <i>Green Print</i> | <i>Green Print</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$9,999 | \$0 |
| Special Local | | |
| Program Income | \$10,001 | \$0 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$20,000 | \$0 |
| Staff | 0.00 | 0.00 |

Seamless Transit Program

2006-2007 Work Plan

OBJECTIVE: Support the development of a Regional Transportation Development Plan for Durham, Orange and Wake counties and assist with the implementation of a seamless public transportation service for the Cities of Durham and Raleigh, Triangle Transit Authority and the towns of Cary and Chapel Hill

WORK PLAN:

- A. Support planning activities to prepare the Regional Transportation Development Plan (RTDP) for Durham, Orange and Wake counties.
- B. Help NCDOT and community transportation staff develop scope of work for consultant service to prepare Transit – Implementation Plan.
- C. Assist in efforts to implement the Triangle Seamless Public Transportation Service Work Plan.
- D. Schedule meetings and support efforts of county transportation coordinators, bus operators and other working groups.
- E. Prepare summaries of meetings, project information and other supporting documents.
- F. Provide project updates to Mayors, County Commission Board Chairs and other groups.
- G. Identify funding needs to support ongoing coordination/consolidation efforts in the Triangle.
- H. Share information with staff working on RTDP and Seamless Service Projects and keep them informed of each other's progress.
- I. Undertake specific tasks as identified, mutually agreed to and funded by the NCDOT.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Coordinated efforts to receive governing body approval and have Mayors sign Triangle Seamless Public Transportation Service Memorandum of Understanding.
- Provided regular project updates to Mayors and Board Chairs.
- Participated in meetings and made presentations at local and regional meetings of staff and elected officials.
- Prepared Progress Report for Triangle Seamless Public Transportation Service Project.
- Supported activities to implement Triangle Seamless Public Transportation Service Work Plan.
- Helped prepare scope of work and select consultant to prepare Feasibility Study for Triangle Region Transportation Development Plan (RTDP).
- Coordinated steering committee and stakeholder meetings for RTDP.
- Participated in ongoing discussions with NCDOT concerning regionalizing and consolidating public transportation services in the Triangle.

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--|--|
| | <i>Seamless Transit Program</i> | <i>Seamless Transit Program</i> |
| PROJECT EXPENSES | \$80,310 | \$0 |
| Salary | \$2,500 | \$0 |
| Fringe | \$800 | \$0 |
| Travel | | |
| Printing | | |
| Other | \$75,047 | \$0 |
| Indirect Cost | \$1,963 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$80,310 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--|--|
| | <i>Seamless Transit Program</i> | <i>Seamless Transit Program</i> |
| REVENUES | \$0 | \$0 |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$80,310 | \$0 |
| LOCAL | -\$1 | \$0 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$80,310 | \$0 |
| Staff | 0.00 | 0.00 |

Falls Lake Initiative



Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------------|-------------------------------------|
| | <i>Falls Lake Initiative</i> | <i>Falls Lake Initiative</i> |
| PROJECT EXPENSES | \$165,000 | \$0 |
| Salary | \$33,376 | \$0 |
| Fringe | \$10,680 | \$0 |
| Travel | \$2,002 | \$0 |
| Printing | | |
| Other | \$92,742 | \$0 |
| Indirect Cost | \$26,200 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$165,000 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------------|-------------------------------------|
| | <i>Falls Lake Initiative</i> | <i>Falls Lake Initiative</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$165,000 | \$0 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$165,000 | \$0 |
| Staff | 0.00 | 0.00 |

Triangle Trails

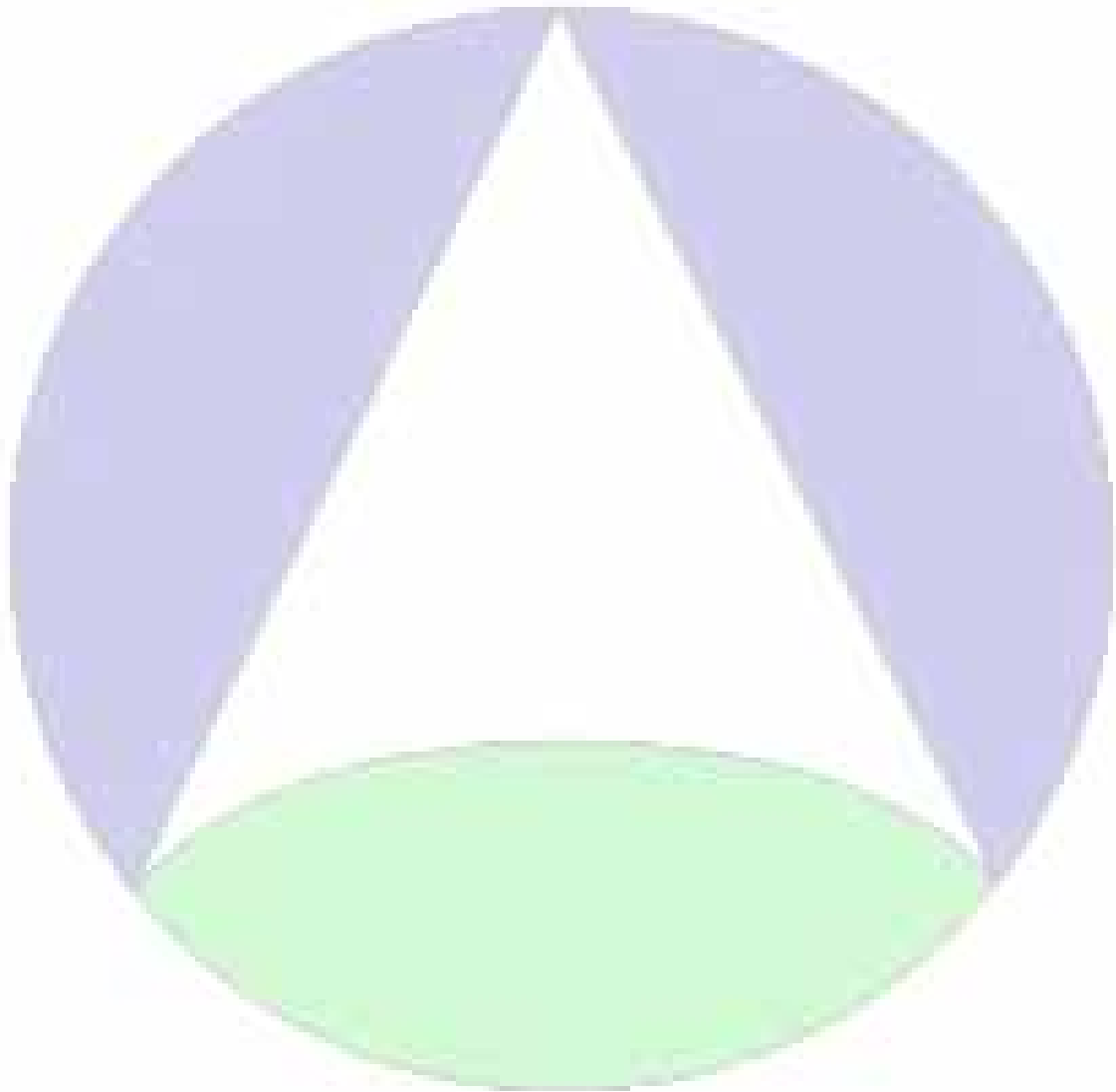


Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Triangle Trails</i> | <i>Triangle Trails</i> |
| PROJECT EXPENSES | \$5,981 | \$0 |
| Salary | \$2,800 | \$0 |
| Fringe | \$896 | \$0 |
| Travel | \$87 | \$0 |
| Printing | | |
| Other | | |
| Indirect Cost | \$2,198 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$5,981 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>Triangle Trails</i> | <i>Triangle Trails</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$1,000 | \$0 |
| Special Local | | |
| Program Income | \$4,981 | \$0 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$5,981 | \$0 |
| Staff | 0.00 | 0.00 |

Zebulon Comp Plan



Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---------------------------------|---------------------------------|
| | <i>Zebulon Comp Plan</i> | <i>Zebulon Comp Plan</i> |
| PROJECT EXPENSES | \$25,000 | \$0 |
| Salary | \$11,876 | \$0 |
| Fringe | \$3,800 | \$0 |
| Travel | \$1 | \$0 |
| Printing | | |
| Other | | |
| Indirect Cost | \$9,323 | \$0 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$25,000 | \$0 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---------------------------------|---------------------------------|
| | <i>Zebulon Comp Plan</i> | <i>Zebulon Comp Plan</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$25,000 | \$0 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$25,000 | \$0 |
| Staff | 0.00 | 0.00 |

**Task Force II – Quality Growth
Summary Page**

Task Force II. - Quality Growth

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| PROJECT EXPENSES | \$2,748,729 | \$2,230,460 |
| Salary | \$562,990 | \$549,210 |
| Fringe | \$180,157 | \$183,984 |
| Travel | \$26,331 | \$25,568 |
| Printing | \$15,743 | \$13,234 |
| Other | \$1,521,561 | \$1,032,826 |
| Indirect Cost | \$441,947 | \$425,638 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$2,748,729 | \$2,230,460 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| REVENUES | | |
| Federal | \$14,400 | \$0 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$1,025,879 | \$899,375 |
| LOCAL | \$362,116 | \$375,317 |
| Special Local | \$285,000 | \$283,000 |
| Program Income | \$1,061,334 | \$672,768 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$2,748,729 | \$2,230,460 |
| Staff | 9.75 | 10.65 |

Aging Planning and Administration

2006-2007 Work Plan

OBJECTIVE: To promote the independence and preserve the dignity of older adults and their families by: seeking to ensure simplified, comprehensive, coordinated and easily identifiable access to programs; continually offering support to improve the quality of locally delivered services; advocating for policies that benefit older adults and increase their opportunities and options for leading independent, meaningful lives.

WORK PLAN:

- A. Continue the implementation of a multi-year Area Plan On Aging. Emphasize the aspect of the Plan, which supports family caregivers throughout the seven-county region; including facilitation for the convening of planning/resource development groups in each county and the contracting of \$345,000 federal funds to provide information about services, assistance in gaining access to services, individual counseling/training, respite care, and supplemental services.
- B. Report to county Managers the results of compliance monitoring site visits for the \$5.4 million Home and Community Care Block Grants offering local services to older adults and their families.
- C. Provide on-going technical assistance and consultation to local providers of services to the older population, including the development of a comprehensive system of home and community based care and the certification process recognizing senior centers of merit and excellence.
- D. Support the work of the Region's Senior Tar Heel Legislative Delegation, the Area Agency on Aging's Advisory Council on Aging, the North Carolina Coalition on Aging and other advocacy groups as they determine and address issues of importance to the older population.
- E. Provide information and education regarding aging issues. Maintain both an interactive website providing information regarding aging issues and resources (www.tjaaa.org) and an interactive website providing support specific to the needs of family caregivers (www.fullcirclecare.org).

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- The caregiver information website, www.fullcirclecare.org, continued to get national recognition and received an "Innovations in Aging" Award from the National Association of Area Agencies on Aging and Guardian Medical Monitoring.
- Co-sponsored Medicare Part D train the trainer sessions and Scam Jams in various counties.
- Introduced an evidence-based health promotion and disease prevention initiative.

Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Aging Planning / Administration</i> | <i>Aging Planning / Administration</i> |
| PROJECT EXPENSES | \$448,126 | \$455,771 |
| Salary | \$204,389 | \$211,977 |
| Fringe | \$65,404 | \$71,012 |
| Travel | \$11,374 | \$7,000 |
| Printing | \$4,213 | \$1,500 |
| Other | \$2,300 | \$0 |
| Indirect Cost | \$160,445 | \$164,282 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$448,126 | \$455,771 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Aging Planning / Administration</i> | <i>Aging Planning / Administration</i> |
| REVENUES | | |
| Federal | \$290,397 | \$290,397 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | \$27,776 | \$27,776 |
| LOCAL | \$126,953 | \$137,598 |
| Special Local | | |
| Program Income | \$3,000 | \$0 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$448,126 | \$455,771 |

| | | |
|-------|---|---|
| Staff | 4.40 | 4.40 |
| | Pellet1; Grimm .45; Lewis.1;Kepler.9 Ruffne.8 Warren1.;Bacon .15 | Pellet1; Grimm .45; Lewis.1;Kepler.9 Ruffne.8 Warren1.;Bacon .15 |
| | MATCH \$126953 | MATCH \$137598 |

Regional Ombudsman Program

2006-2007 Work Plan

OBJECTIVE: To advocate for residents' rights and enhance the quality of care and quality of life for residents in long term care facilities.

WORK PLAN:

- A. Provide quarterly training sessions for new members (about 25 annually) of the County-appointed Nursing Home and Adult Care Home Community Advisory Committees (CACs).
- B. Provide on-going technical assistance –including rules and regulations, visitation and mediation techniques – for all 175 CAC volunteers so they can meet all program/statutory requirements.
- C. Investigate and resolve about 225 complaints related to resident rights, whenever possible mediating disputes between long term care residents and facilities.
- D. Publish the Ombudsman Quarterly to inform the public about long term care issues, resources and options (at least 2 issues per year).
- E. Promote elder abuse awareness through education for long term care facility staff, families, residents and community members via the distribution of printed and/or video material.
- F. Educate the public and long term care facility staff on long term care issues and strategies to meet needs (e.g. residents' rights, sensitivity training, dealing with “challenging” behaviors, Alzheimer's disease, elder abuse).
- G. Provide on-going technical assistance to the public (e.g. navigating the long term care system; facility surveys/complaints; complaint resolution process; rights/rules/regulations).

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

In addition to provision of services and technical assistance as required by the work plan for FY 2005 - 2006, the Ombudsman Program:

- Co-sponsored the Alzheimer's Association Caregivers' Conferences in Chatham and Wake Counties. Participants included family and professional caregivers, as well as volunteers and aging service professionals. Content included understanding the disease process, approach, dealing with challenging behaviors and providing meaningful activities.
- Held a Community Advisory Committee Appreciation Day where awards were presented and training was provided for approximately 75 CAC members.

Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Aging Ombudsman</i> | <i>Aging Ombudsman</i> |
| PROJECT EXPENSES | \$308,423 | \$315,501 |
| Salary | \$134,289 | \$137,325 |
| Fringe | \$42,972 | \$46,004 |
| Travel | \$16,000 | \$16,000 |
| Printing | \$2,745 | \$2,745 |
| Other | \$7,000 | \$7,000 |
| Indirect Cost | \$105,417 | \$106,427 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$308,423 | \$315,501 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|--|
| | <i>Aging Ombudsman</i> | <i>Aging Ombudsman</i> |
| REVENUES | | |
| Federal | \$165,066 | \$165,066 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$136,357 | \$143,435 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | \$7,000 | \$7,000 |
| TOTAL LINE ITEM REVENUE | \$308,423 | \$315,501 |
| Staff | 3.10 | 3.04 |
| | Murphy1.;Passmoore1 Chestnut1. Kepler.1. | Murphy1.;Passmoore1 Bright.94 Kepler.1. |
| | MATCH \$136357 | MATCH \$143435 |



Family Caregiver Support Program

2006-2007 Work Plan

OBJECTIVE: To lead a regional program to assist families' efforts in caring for their senior relatives at home, through development of multifaceted caregiver support services and resources in communities.

WORK PLAN:

- A. Continue the development of resources for family caregiver training and respite in each county via Older Americans Act Title III-E funding.
- B. Increase community involvement in planning and providing family caregiver support in each regional county. Assist each county's lead service provider with creation and establishment of a standing local process for assessing need and planning for caregiver assistance.
- C. Continue to facilitate cooperative local and regional alliances between caregiver service provider agencies and other public and private entities that also have a "stake" in caregiver well-being.
- D. Increase county capacity to provide effective assistance to caregivers in the forms of information, case assistance, counseling, training, support groups and respite care. Continue to explore other modes of caregiver assistance, as well as approaches to the support of senior grandparents raising their grandchildren.
- E. Continue to manage, expand and update Triangle J's dedicated family caregiver support website (<http://www.fullcirclecare.org>), improving its potency as a local, regional, state and national resource

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Contracted with local service providers to develop and/or expand respite care capacities, increase training assistance, and increase awareness of resources available to assist family caregivers.
- Continued to achieve recognition and accolades for the caregiver website at regional, state and national levels. The site was reviewed and praised in several national human service publications. It has become widely utilized and recommended.
- With the use of state client-tracking software, the AAA and local service providers have taken important strides in identifying local family caregivers and isolating trends in service provision and usage.
- Inaugurated multi-year project to develop and implement outcome-based measurement of the effects of caregiver support services.

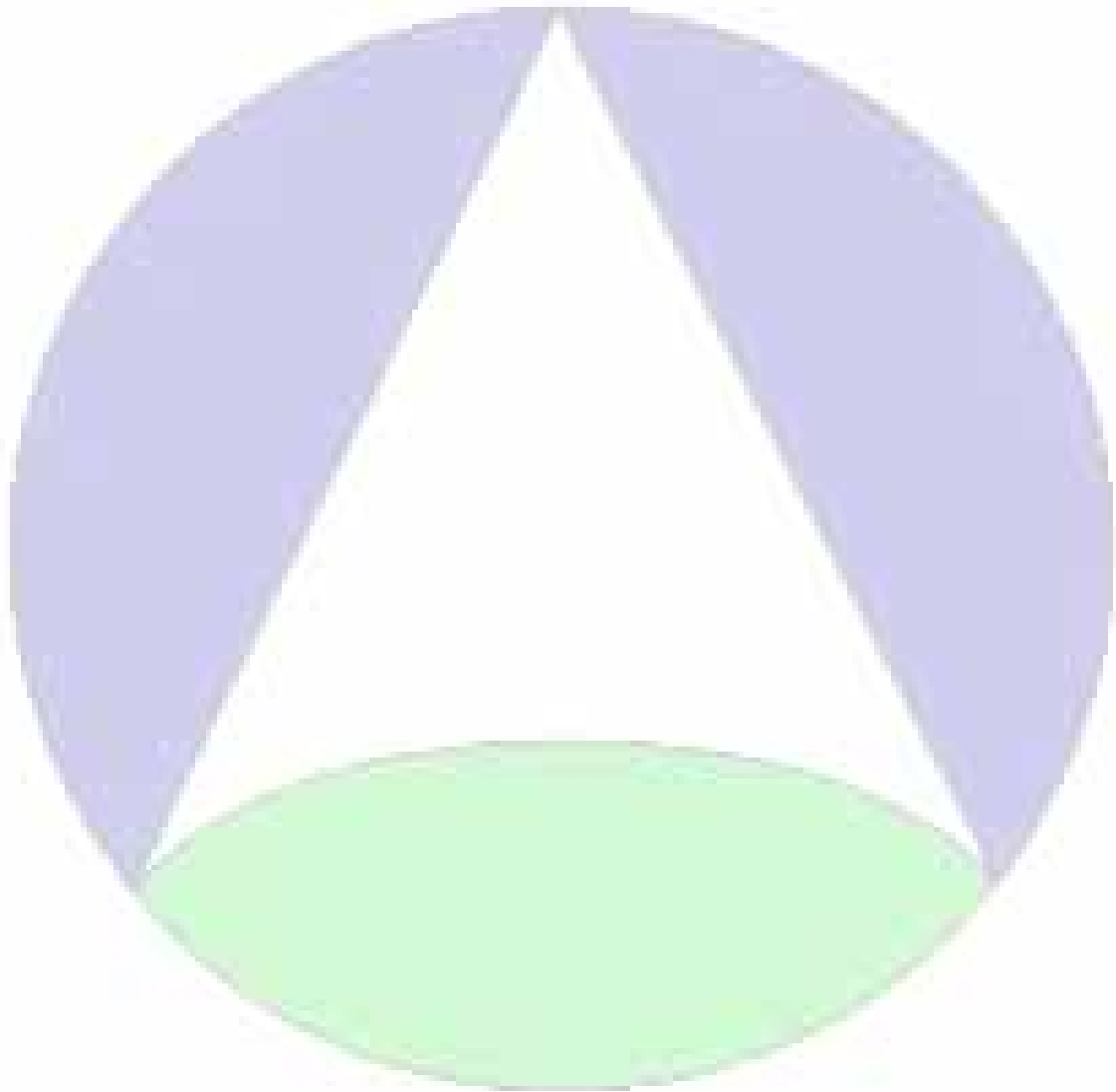
Task Force III. - Elderly Care

| | <i>FY05-06 Caregiver</i> | <i>FY06-07 Caregiver</i> |
|---------------------------------|-------------------------------------|-------------------------------------|
| PROJECT EXPENSES | \$432,152 | \$432,394 |
| Salary | \$48,395 | \$48,395 |
| Fringe | \$15,486 | \$16,212 |
| Travel | \$4,565 | \$4,565 |
| Printing | \$5,716 | \$5,716 |
| Other | \$320,000 | \$320,000 |
| Indirect Cost | \$37,990 | \$37,506 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$432,152 | \$432,394 |

| | <i>FY05-06 Caregiver</i> | <i>FY06-07 Caregiver</i> |
|--------------------------------|-------------------------------------|-------------------------------------|
| REVENUES | | |
| Federal | \$112,152 | \$112,152 |
| Federal/State Pass Thru | \$320,000 | \$320,000 |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$0 | \$242 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$432,152 | \$432,394 |

| | | |
|-------|--------------------|--------------------|
| Staff | 1.15 | 1.15 |
| | Jones1 Grimm.15 | Jones1 Grimm.15 |

Elder Abuse



Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---------------------------|---------------------------|
| | <i>Elder Abuse</i> | <i>Elder Abuse</i> |
| PROJECT EXPENSES | \$19,717 | \$19,732 |
| Salary | \$2,850 | \$2,850 |
| Fringe | \$912 | \$955 |
| Travel | | |
| Printing | \$11,818 | \$11,818 |
| Other | \$1,900 | \$1,900 |
| Indirect Cost | \$2,237 | \$2,209 |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$19,717 | \$19,732 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---------------------------|---------------------------|
| | <i>Elder Abuse</i> | <i>Elder Abuse</i> |
| REVENUES | | |
| Federal | \$17,817 | \$17,817 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$0 | \$15 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | \$1,900 | \$1,900 |
| TOTAL LINE ITEM REVENUE | \$19,717 | \$19,732 |
| Staff | 0.00 | 0.06 |
| | | Bright .06 |

Home Community Care Block Grant



Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|---|---|
| | <i>Home Community Care Block Grant</i> | <i>Home Community Care Block Grant</i> |
| PROJECT EXPENSES | \$6,051,162 | \$6,051,162 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$614,455 | \$60,262 |
| Indirect Cost | | |
| Chatham | \$362,209 * | \$432,673 |
| Durham | \$909,006 * | \$1,044,978 |
| Johnston | \$791,241 * | \$834,023 |
| Lee | \$306,678 * | \$335,952 |
| Orange | \$428,827 * | \$452,938 |
| Wake | \$2,033,540 * | \$2,222,419 |
| Moore | \$605,206 * | \$667,917 |
| TOTAL LINE ITEM EXPENSES | \$6,051,162 | \$6,051,162 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|---|---|
| | <i>Home Community Care Block Grant</i> | <i>Home Community Care Block Grant</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | \$6,021,162 | \$6,021,162 |
| Federal/Medicare | | |
| State | | |
| LOCAL | | |
| Special Local | | |
| Program Income | \$30,000 | \$30,000 |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$6,051,162 | \$6,051,162 |
| Staff | 0.00 | 0.00 |

*Pass thru dollars direct to counties for aging services



Aging Employment and Training Program

2006-2007 Work Plan

OBJECTIVE: To assist income eligible age 55+ adults secure part-time positions in local organizations with the goal of placing a minimum of 50% of them in public and private sector jobs.

WORK PLAN:

- A. Provide recruitment, screening, interviewing, job placement, counseling, in-service training and payroll activities for 31 part-time positions at 18 local organizations.
- B. Provide in-take for approximately 20 new participants during the program year.
- C. Train 15 eligible older adults for private sector positions – working with JOBLINK, community colleges and the Employment Security Commission to sponsor job clubs, training sessions, and human resource development classes.
- D. Place at least 15 older adults enrolled in the employment and training program in public and private sector jobs.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Placed 50% of participants in non-subsidized employment. Maintained 30 participants at 18 sites. Offered training in Office Procedures and Healthy Aging.

Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------------------|-----------------------------------|
| | <i>Senior Citizens Employment</i> | <i>Senior Citizens Employment</i> |
| PROJECT EXPENSES | \$151,550 | \$152,620 |
| Salary | \$18,528 | \$18,991 |
| Fringe | \$5,929 | \$6,362 |
| Travel | | |
| Printing | | |
| Other | | |
| Indirect Cost | \$14,544 | \$14,718 |
| Chatham | \$60,533 | \$60,533 * |
| Durham | \$0 | \$0 * |
| Johnston | \$0 | \$0 * |
| Lee | \$52,016 | \$52,016 * |
| Orange | | |
| Wake | \$0 | \$0 * |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$151,550 | \$152,620 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------------------|-----------------------------------|
| | <i>Senior Citizens Employment</i> | <i>Senior Citizens Employment</i> |
| REVENUES | | |
| Federal | \$112,549 | \$123,122 |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$39,001 | \$29,498 |
| Special Local | | |
| Program Income | | |
| Other | | |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$151,550 | \$152,620 |
| Staff | 0.60 | 0.60 |
| | Nattra.6 | Nattra.6 |

*Pass thru dollars direct to counties for aging services

Task Force III – Elderly Care Summary Page

Task Force III. - Elderly Care

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------------------|-----------------------------------|
| | <i>Aging Service Total</i> | <i>Aging Service Total</i> |
| PROJECT EXPENSES | \$7,411,131 | \$7,427,180 |
| Salary | \$408,451 | \$419,538 |
| Fringe | \$130,704 | \$140,545 |
| Travel | \$31,939 | \$27,565 |
| Printing | \$24,492 | \$21,779 |
| Other | \$945,655 | \$389,162 |
| Indirect Cost | \$320,634 | \$325,142 |
| Chatham | \$422,742 | \$493,206 |
| Durham | \$909,006 | \$1,044,978 |
| Johnston | \$791,241 | \$834,023 |
| Lee | \$358,694 | \$387,968 |
| Orange | \$428,827 | \$452,938 |
| Wake | \$2,033,540 | \$2,222,419 |
| Moore | \$605,206 | \$667,917 |
| TOTAL LINE ITEM EXPENSES | \$7,411,131 | \$7,427,180 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------------------|-----------------------------------|
| | <i>Aging Service Total</i> | <i>Aging Service Total</i> |
| REVENUES | | |
| Federal | \$697,981 | \$708,554 |
| Federal/State Pass Thru | \$6,341,162 | \$6,341,162 |
| Federal/Medicare | | |
| State | \$27,776 | \$27,776 |
| LOCAL | \$302,312 | \$310,788 |
| Special Local | | |
| Program Income | \$33,000 | \$30,000 |
| Other | | |
| In-Kind | \$8,900 | \$8,900 |
| TOTAL LINE ITEM REVENUE | \$7,411,131 | \$7,427,180 |
| Staff | 9.25 | 9.25 |



Locally Funded Projects

| | <i>FY05-06</i> | <i>FY06-07</i> | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| | <i>Equipment /</i> | <i>Equipment /</i> | <i>Contingency</i> | <i>Contingency</i> |
| | <i>Pay Plan</i> | <i>Pay Plan</i> | | |
| | <i>Adjustment</i> | <i>Adjustment</i> | | |
| PROJECT EXPENSES | \$40,000 | \$40,000 | \$4,676 | \$6,627 |
| Salary | | | | |
| Fringe | | | | |
| Travel | | | | |
| Printing | | | | |
| Other | \$40,000 | \$40,000 | \$4,676 | \$6,627 |
| Indirect Cost | | | | |
| Chatham | | | | |
| Durham | | | | |
| Johnston | | | | |
| Lee | | | | |
| Orange | | | | |
| Wake | | | | |
| Moore | | | | |
| TOTAL LINE ITEM EXPENSES | \$40,000 | \$40,000 | \$4,676 | \$6,627 |

| | <i>FY05-06</i> | <i>FY06-07</i> | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| | <i>Equipment /</i> | <i>Equipment /</i> | <i>Contingency</i> | <i>Contingency</i> |
| | <i>Pay Plan</i> | <i>Pay Plan</i> | | |
| | <i>Adjustment</i> | <i>Adjustment</i> | | |
| REVENUES | | | | |
| Federal | | | | |
| Federal/State Pass Thru | | | | |
| Federal/Medicare | | | | |
| State | | | | |
| LOCAL | | | \$4,676 | \$6,627 |
| Special Local | | | | |
| Program Income | | | | |
| Other | \$40,000 | \$40,000 | | |
| In-Kind | | | | |
| TOTAL LINE ITEM REVENUE | \$40,000 | \$40,000 | \$4,676 | \$6,627 |



Locally Funded Projects

| | <i>FY05-06</i> | <i>FY06-07</i> |
|---------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| PROJECT EXPENSES | \$44,676 | \$46,627 |
| Salary | | |
| Fringe | | |
| Travel | | |
| Printing | | |
| Other | \$44,676 | \$46,627 |
| Indirect Cost | | |
| Chatham | | |
| Durham | | |
| Johnston | | |
| Lee | | |
| Orange | | |
| Wake | | |
| Moore | | |
| TOTAL LINE ITEM EXPENSES | \$44,676 | \$46,627 |

| | <i>FY05-06</i> | <i>FY06-07</i> |
|--------------------------------|-----------------------|-----------------------|
| | <i>Total</i> | <i>Total</i> |
| REVENUES | | |
| Federal | | |
| Federal/State Pass Thru | | |
| Federal/Medicare | | |
| State | | |
| LOCAL | \$4,676 | \$6,627 |
| Special Local | | |
| Program Income | | |
| Other | \$40,000 | \$40,000 |
| In-Kind | | |
| TOTAL LINE ITEM REVENUE | \$44,676 | \$46,627 |

| | <i>FY 05-06 BUDGET</i> | <i>FY 06-07 BUDGET</i> |
|---------------------------------|-------------------------------|-------------------------------|
| | <i>Total</i> | <i>Total</i> |
| PROJECT EXPENSES | \$10,526,294 | \$9,998,965 |
| Salary | \$1,036,492 | \$1,028,273 |
| Fringe | \$331,677 | \$344,471 |
| Travel | \$62,020 | \$56,633 |
| Printing | \$40,835 | \$35,613 |
| Other | \$2,692,367 | \$1,633,615 |
| Indirect Cost | \$813,646 | \$796,912 |
| Chatham | \$422,742 | \$493,206 |
| Durham | \$909,006 | \$1,044,978 |
| Johnston | \$791,241 | \$834,023 |
| Lee | \$358,694 | \$387,968 |
| Orange | \$428,827 | \$452,938 |
| Wake | \$2,033,540 | \$2,222,419 |
| Moore | \$605,206 | \$667,917 |
| TOTAL LINE ITEM EXPENSES | \$10,526,294 | \$9,998,965 |

| | <i>FY 05-06 BUDGET</i> | <i>FY 06-07 BUDGET</i> |
|--------------------------------|-------------------------------|-------------------------------|
| | <i>Total</i> | <i>Total</i> |
| REVENUES | | |
| Federal | \$712,381 | \$708,554 |
| Federal/State Pass Thru | \$6,341,162 | \$6,341,162 |
| Federal/Medicare | | |
| State | \$1,053,655 | \$927,151 |
| LOCAL | \$717,397 | \$743,868 |
| Special Local | \$285,000 | \$283,000 |
| Program Income | \$1,367,798 | \$946,330 |
| Other | \$40,000 | \$40,000 |
| In-Kind | \$8,900 | \$8,900 |
| TOTAL LINE ITEM REVENUE | \$10,526,293 | \$9,998,965 |
| Staff | 20.10 | 21.00 |

*Total pass thru dollars to the counties for FY'07 is \$6,103,449.



INDIRECT COST BUDGET

| ITEM | FY 2006 CURRENT | FY 2007 NEXT YR |
|-----------------------|--------------------|--------------------|
| Salary | 321,318 | 335,730 |
| Fringe | 102,822 | 112,470 |
| Telepohne | 22,500 | 22,500 |
| Travel* | 25,000 | 25,000 |
| Equipment Maintenance | 10,000 | 8,000 |
| Rent Building | 160,000 | 165,000 |
| Rent Equipment | 1,500 | 1,000 |
| Office Supplies | 21,241 | 21,382 |
| Postage | 16,000 | 16,000 |
| Printing** | 18,000 | 18,000 |
| Contractural | 8,000 | 8,000 |
| Legal | 6,000 | 6,000 |
| Audit | 22,000 | 22,000 |
| Vehicle Maintenance | 1,000 | 1,000 |
| Dues/Subscriptions | 6,000 | 7,000 |
| Insurance | 11,000 | 12,000 |
| Miscellaneous | 61,265 | 15,830 |
| TOTALS*** | \$813,646 | \$796,912 |

STAFF

| | |
|--------------------|--------------------|
| 4.60 | 4.60 |
| Freeman1;Keith.9 | Freeman1;Keith.9 |
| Lewis.90;Chapman1. | Lewis.90;Chapman1. |
| ;Thorngren.8 | ;Thorngren.8 |

* This represents the travel of the Executive Director, support personnel, council meals, and travel.

**This is in support of the Board of Delegates agenda and related administrative material.

***This indirect cost proposal gives an indirect cost rate of 58.0525% of personnel costs for FY'07 .



Triangle J Council of Governments
 Staff Work Plan for 2006-2007 Budget Year
 Percent of Each Staff Member Assigned to Projects

| | Bacon | Barnes | Bearden | Black | Boyerette | Bright | Bruce | Chapman | Drepps | Freeman | Freid | Grimm | Hodges-Copple | Jones | Keith | Kepler | Lewis | Miller | Minker | Murphy | Natgrass | Passmore | Pelittier | Ruffner | Strong | Thorngren | Warren | % Staff Total | Total Project Cost | |
|--------------------------|-------|--------|---------|-------|-----------|--------|-------|---------|--------|---------|-------|-------|---------------|-------|-------|--------|-------|--------|--------|--------|----------|----------|-----------|---------|--------|-----------|--------|---------------|--------------------|-----------|
| Task Force I | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FTZ | | | | | | | | | | | | | | | 10% | | | | | | | | | | | | | | 10% | \$29,907 |
| Cable TV | | | | 20% | | | | | | | | | | | | | | | | | | | | | | | | | 20% | \$127,738 |
| Member Services | | | | 35% | | | | | | | | | | | | | | | | | | | | | | | | | 35% | \$40,417 |
| Safety Services | | | | 35% | | | | | | | | | | | | | | | | | | | | | | | | | 35% | \$69,917 |
| Regional Appearance | | | | 10% | | | | | | | | | | | | | | | | | | | | | | | | | 10% | \$11,719 |
| Task Force II | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GIS | 75% | 61% | 41% | | | | | | | | | | | | | | | | | | | | | | | | | | 177% | \$201,610 |
| Water Resources | | | | | | | 71% | | | | | | | | | | 97% | | | | | | | | | | | | 168% | \$198,583 |
| UNRBA | | 9% | 19% | | | | 29% | 80% | | | | | 2% | | | | 3% | | | | | | | | | | | | 142% | \$159,035 |
| Regional Development | | | | 48% | | | | | | | | | 33% | | | | | | | | | | | | | | | | 81% | \$117,136 |
| Regional Data Center | 10% | 3% | | 12% | | | | | | | | | | | | | | | | | | | | | | | | | 25% | \$29,688 |
| Water Quality Monitoring | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$237,000 |
| CWEP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$200,000 |
| CleanCities | | 10% | | | | | | | | | 64% | 4% | | | | | | | 52% | | | | | | | | | | 130% | \$136,572 |
| CORE II | | | 7% | 10% | | | | | | | | | 10% | | | | | | | | | | | | | | | | 27% | \$35,000 |
| MPO AQ | | | 8% | 15% | | | | | | | | | 16% | | | | | | | | | | | | | | | | 39% | \$49,889 |
| Best Workplaces | | 2% | | | | | | | | | 33% | 10% | | | | | | | 45% | | | | | | | | | | 90% | \$100,000 |
| HHW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$22,000 |
| J. L. Mgt. Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$24,044 |
| RPO Planning | | 15% | | | | | | | | | | | 10% | | | | | | | | | | | | | 100% | | | 125% | \$126,987 |
| Upgrade & Save | | | | | | | | | | | 3% | | | | | | | | 3% | | | | | | | | | | 6% | \$70,000 |
| Air Awareness | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$460,998 |
| Regional Transit | | | 25% | 15% | | | | | | | | | 15% | | | | | | | | | | | | | | | | 55% | \$61,919 |
| Task Force III | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | |
| Aging Planning | 15% | | | | | | | | | | 45% | | | | 90% | 10% | | | | | | | 100% | 80% | | 100% | | 440% | \$455,771 | |
| Ombudsman | | | | | | 94% | | | | | | | | | 10% | | | | 100% | | 100% | | | | | | | | 304% | \$315,501 |
| Elder Abuse | | | | | | 6% | | | | | | | | | | | | | | | | | | | | | | | 6% | \$19,732 |
| Caregiver | | | | | | | | | | | 15% | 100% | | | | | | | | | | | | | | | | | 115% | \$112,152 |
| SCSEP | | | | | | | | | | | | | | | | | | | | | 60% | | | | | | | | 60% | \$40,071 |
| Local Projects | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$40,000 |
| Contingency | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0% | \$6,627 |
| Indirect Cost | | | | | | | | 100% | 100% | | | | | | 90% | 90% | | | | | | | | | | | 80% | | | |
| TOTAL | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 80% | 100% | 100% | 60% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 60% | 100% | 100% | 80% | 100% | 80% | 100% | 21 | \$3,500,013 | | |

FY 2006-07 Budget Triangle J Council of Governments

Schedule and Contents

- The Budget Schedule for FY 2006-07 is as follows:
 1. Internal consultation in October-December 2005
 2. Project Managers submit budget requests – January/February 2006
 3. First draft of proposed budget completed – February/March
 4. Executive Director finalizes budget draft and prepares fiscal notes – March
 5. Budget Committee meets and addresses budget draft – March/April
 6. Executive Committee receives Budget Committee report and approves budget recommendations for the Board of Delegates – April
 7. Notify local government members of anticipated dues/fees – April
 8. Budget hearing and budget approval by Board of Delegates – May (schedule budget hearing and attend to appropriate legal notices)

(Scheduled target dates have either been accomplished or are on schedule.)

- Items that are addressed in final budget document:
 1. Work Plans from Project Managers, et al,
 2. Line Item Budget
 3. Budget Message
 4. Budget Resolution
 5. Summaries and Charts
 6. Dues Schedule (updated population estimates)
 7. Pay Plan Adjustment Memorandum Update
 8. Indirect Cost Budget
 9. Personnel Allocation Chart
 10. Total Payroll remains @ \$1.35 Million





TRIANGLE J COUNCIL OF GOVERNMENTS

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Research Triangle Park, NC 27709

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W o r l d
C l a s s
R e g i o n

April 26, 2006

MEMORANDUM

TO: Triangle J Executive Committee and Board of Delegates

FROM: Dee Freeman, Executive Director

SUBJECT: *FY 2006-07 Merit Program*

The following Merit Pay Schedule is proposed for the FY 2006-07 Budget based on available funds estimated for the coming year. The Triangle J Council of Government's Personnel Policy, as heretofore adopted and approved by the Board of Delegates, will govern administration of merit pay.

FY 2006-07 Merit Pay Schedule

| <u>Ratings</u> | <u>Increase</u> |
|--|-----------------|
| Fails to meet basic requirements (Below or Above Midpoint) | No Increase |
| Meets basic requirements – Below Midpoint | 1% |
| Meets basic requirements – Above Midpoint | No Increase |
| Consistently competent – Below Midpoint | 2.25% |
| Consistently competent – Above Midpoint | 1.25% |
| Outstanding – Below Midpoint | 3.25% |
| Outstanding – Above Midpoint | 2.25% |

The foregoing pay schedule is unchanged from FY 2005-06. All merit awards are based on performance evaluation criteria and occur on the employee's anniversary date of employment with Triangle J.

DAF/

MISSION STATEMENT

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.





Triangle J Council of Governments
Mission Statement

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of the life for our citizens